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# 2011 Peer Mentor Application

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*Thank you for your interest in working as a Peer Mentor for the Urban Scholars' Academy! We greatly value peer mentors' energy and enthusiasm, which are critical in making the program an enjoyable, academically successful experience for all participants. Below is more detailed information about Urban Scholars' Academy, the Peer Mentor position, and the hiring timeline.*

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## **ABOUT URBAN SCHOLARS' ACADEMY**

Urban Scholars' Academy is a summer bridge program for first-year UDC students. For 7 weeks, students participate in academic workshops, take Freshman Seminar, and go on fun weekly excursions. Through these activities, the program helps new students transition to college and to the UDC community.

## **PEER MENTOR JOB DESCRIPTION**

Peer Mentors draw on their firsthand knowledge about being a successful student at UDC in order to serve as teaching assistants for Freshman Seminar, and to provide mentoring during lunchtime programming and Friday activities. As a Peer Mentor, you will be expected to:

- Participate in all class meetings of Freshmen Seminar as a teaching assistant
- Attend a weekly meeting with faculty and program staff to discuss lesson plans
- Lead lunchtime activities and participate in Friday trips and excursions, including one overnight weekend trip (7/15 – 7/17)
- Participate in miscellaneous program activities and events, such as opening week activities and the closing awards ceremony

## **SKILLS & ELIGIBILITY**

- Must be a current UDC undergraduate or recent alumni (Fall '10 or Spring '11)
- Must have effective interpersonal communication skills and be able to interact with students and faculty in a professional, courteous manner
- Must be available to work for the entire 7-week summer program (6/21 – 8/5), including the weekend of July 15<sup>th</sup>
- Must be able to attend 8 hours of training, which will be scheduled between 6/13 and 6/17 (TBD)
- Familiarity with Freshman Orientation at UDC preferred
- 2010 Urban Scholars are highly encouraged to apply!

## **COMPENSATION & PAY**

Peer Mentors will be hired on a part-time contract for 7 weeks (15 – 20 hours/week) and will be compensated with a stipend of \$1,600. Stipend will be issued in two payments.

## **HIRING TIMELINE**

Application deadline: April 28<sup>th</sup>  
Interview period: May 1<sup>st</sup> - May 11<sup>th</sup>  
Notification Date: May 14<sup>th</sup>

## **CONTACT:**

Ms. Juana Hernandez, Academic Advisor  
Academic Advising Center  
Building 32, Room B-104  
[jhernandez@udc.edu](mailto:jhernandez@udc.edu) or (202) 274-6889

Last Name: \_\_\_\_\_

## Application Instructions:

Complete ALL sections of this form, making sure to write your last name at the top of each page. Submit by the deadline of April 28<sup>th</sup> via e-mail or hard copy to Ms. Juana Hernandez at:

Academic Advising Center  
Building 32, Suite B-104  
jhernandez@udc.edu

## Part I: Applicant Information

_____	_____	_____
<i>First Name</i>	<i>Last Name</i>	<i>Date of Birth</i>
_____		
_____	_____	_____
<i>Street Address</i>	<i>Apt. #</i>	
_____		
_____	_____	_____
<i>City</i>	<i>State</i>	<i>Zip Code</i>
_____		
_____	_____	
<i>Primary Phone Number</i>	<i>Secondary Phone Number</i>	
_____		
<i>E-mail Address</i>		

## Part II: Educational Background

Major: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Class Standing:     Freshman             Sophomore             Junior             Senior

Have you taken Freshman Orientation at UDC?     Yes     No

Are you a 2010 Urban Scholars' Alum?     Yes     No

Were you a Peer Mentor for the 2010 Urban Scholars' Academy?     Yes     No

Last Name: \_\_\_\_\_

### Part III – Employment History

*Include information for up to THREE jobs, starting with most recent or current. OR, attach a resume.*

1. Job Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_  
*(Month/Year – Month/Year)*

Description of Duties: \_\_\_\_\_

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Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Job Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_  
*(Month/Year – Month/Year)*

Description of Duties: \_\_\_\_\_

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Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Job Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_  
*(Month/Year – Month/Year)*

Description of Duties: \_\_\_\_\_

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Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Last Name:

**Part IV – SHORT RESPONSES**

Why do you want to work with the Urban Scholars' Academy?

How have your experiences at UDC prepared you to work as a Peer Mentor?

Tell us about a time when you showed leadership (i.e. in class, at home, on campus, in the community).