

**INTERIM ACADEMIC SENATE (IAS)**  
**Minutes of the May 12, 2009 Meeting**

**Welcome**

Shelley Broderick, Dean of the David A. Clarke School of Law and Chair of the Interim Academic Senate opened the meeting at 2:00 p.m. The Chair identified a quorum and requested Interim Senators and observers to introduce themselves.

The following Interim Senators were **PRESENT**:

- |  |  |
|--|--|
| -Abellera, Ben C. (Philosophy)           | -Jackson, Terri (OGC)                    |
| -Baxter, Grae (Provost)                  | -Mahmoud, Wagdy (Engineering)            |
| -Broderick, Shelley (Law)                | -Musgrove, G. Derek (History)            |
| -Cousin, Carolyn (Bio-Sciences)          | -Petti, Matthew (English)                |
| -Ezeani, Eboh C.                         | -Rode, Meredith (Mass Media & Perf Arts) |
| -Farmer, Shurron                         | -Smith, George (School of Business)      |
| -Garrett, Willie Faye                    | -Seyoum, Hailemichael (Chem/Phys)        |
| -Hanff, William (Mass Media & Perf Arts) | -Tannen, Michael                         |
| -Harrison, Elgloria                      |  |

**Observers:**

- |                          |                     |                     |
|--------------------------|---------------------|---------------------|
| -El-Khawas, Mohamed      | -Hartline, Beverly  | -Olivares, Esteban  |
| -Flowers, Angelyn        | -Hill, Sylvia       | -Racine, Marie M.B. |
| -Green-Ridley, Gloria    | -Krauthamer, Helene |                     |
| -Harrison-Martin, Sheila | -Madsen, Holly      |                     |

**Minutes**

S. Broderick sought discussion, then approval of the March 3, 2009 and April 14, 2009 minutes. The minutes were approved.

**Order of Business**

**Committee Reports –**

• **Academic Standards, Programs and Policies Committee (ASPPC)**

Committee Chair M. Petti reported on the following proposals: (i) online guidelines; (ii) security studies program in criminal justice; and (iii) master of science degree program in electrical engineering. Proposals had been before the Interim Academic Senate for discussion at the April Academic Senate 2009 meeting.

M. Petti described the research involved in creating the University's guidelines on online teaching and believed that instructor training for online teaching would "change over time."

Chair Broderick stated that all departments needed to get the online guidelines and agreed that the “document was a starting point and the Academic Senate fully anticipated the document to grow and change overtime.” Chair Broderick recognized the efforts of M. Petti and the ASPPC Committee. Observer Gloria Green-Ridley thanked the Committee and the Senate for “moving forward and being open to an important faculty issue.”

Observer Beverly Hartline stated that syllabi have been generated and the faculty is in place for the Master of Science degree program in electrical engineering. The goal of the university was to “design a program for working electrical engineers and produce engineers at the masters level because the profession is requiring masters degrees for professional engineers.” Hartline further suggested the development of forms that would assist reviews of undergraduate and graduate proposals. Chair Broderick requested the committee to consider a form that would require information about the fiscal impact of a new program. G. Baxter added that forms should ask submitters to define how program fits with the overall vision of the University.

Committee Chair M. Petti agreed and promised to get proposals to follow established format.

M. Petti explained that it had been proposed that "Introduction to Critical Thinking" be designated a required course for Social Work majors. The purpose of the new requirement was “to align Social Work major requirements at UDC with Social Work major requirements at other universities.” G.D. Musgrove expressed concern that the course did not present enough of a difference between a similar course in Philosophy and thought that the proposed course should have “focus on critical thinking skills in the context of social work.” W. F. Garrett explained that social welfare examples would be offered. Chair Broderick provided a point of information: there was “no need to identify a text at this point because a text designation could always change.” M. Petti provided a point of process: “course was already approved. The question before the Senate was whether the course could be properly designated as a requirement.”

**The following motions in support of the proposals presented by the ASPPC were voted on by the Interim Academic Senate:**

**Online guidelines – passed unanimously**

**BA in Security Studies – passed unanimously**

**MS Electrical Engineering – passed with one abstention**

**Introduction to Critical Thinking as a required course in Social Work – passed with one abstention**

- **Bylaw and Charter Committee**

Committee Chair G.D. Musgrove reported on the continued work of the committee to gather information and prepare a proposal for a permanent Charter and Bylaws. G.D. Musgrove stated that staggered terms were being proposed and asked that Senators forward suggestions to the Blackboard “Drop Box.” G. Baxter suggested that the committee think about the definition of “shared governance.” M. Rode offered that there was a “document prepared and committee formed in the former senate on the issue of shared governance and both were productive.” S. Broderick encouraged Senators to come forward with information.

- **Admission and Retention Committee**

Committee Chair E. Harrison reported on the committee's observation that the admissions process for non-degree candidates was a "cumbersome process." G. Baxter encouraged a "common sense approach with substantive, not process-oriented methods/approaches." G. Baxter also announced that Noel Levitz would be working with the University in that area. W. Hanff stated that there was a need to address fees and develop online registration. E. Harrison would continue to report on updates or changes made in the admission process.

**New Business**

T. Jackson explained that the Office of Human Resources was looking to form a formal hearing committee to hear and resolve issues pursuant to the University's harassment procedure. Hearing committee membership would include faculty members of the Academic Senate. The following Senators volunteered:

Eboh Ezeani  
Shurron Farmer  
Gloria Green-Ridley

**Old Business**

**The Senate approved the termination of the AAS Electronics Engineering Program with three Senators abstaining.**

ASPPC Committee Chair M. Petti also provided an update on the Fashion Merchandising Program, not currently before the Committee. Program was approved by the School of Business. M. Rode provided background on the program stating that she had once been approached to see if program could partner with the Art Department. An observer commented that with a successful program the University "could have presence and impact on the fashion industry."

**Adjournment**

**The May 12, 2009 Meeting of the IAS was adjourned upon motion made, seconded, and approved at 3:37 pm.**

**Meeting Documents:**

- Meeting Notice and Agenda
- Meeting Minutes (March 3, 2009 and April 14, 2009)

Proposals provided by ASPPC Committee:

- Online Teaching Guidelines
- BA Securities Studies
- MS Electrical Engineering
- Modification in Social Work

*All Interim Academic Senate (IAS) Meeting Minutes to date prepared by or at the direction of IAS Secretary, Terri Carmichael Jackson.*