

**CHARTER FOR THE UDCCC FACULTY SENATE OF THE  
UNIVERSITY OF THE DISTRICT OF COLUMBIA  
COMMUNITY COLLEGE**

**Edited October 27, 2011**

**PREAMBLE**

The UDCCC Faculty Senate of the University of The District of Columbia Community College is part of the shared governance structure which is an essential right and responsibility of a scholarly community. It is a governing body with sufficient autonomy to assure academic integrity and to fulfill its responsibilities of policy and resource development consistent with the mission of the institution. Through duly constituted legislative processes, it provides for the exercise of the faculty's fundamental role in academic decisions, the implementation and preservation of academic standards, and promotion of the welfare of students. The interdependence and cooperation of the administration, faculty and governing board are essential to legitimate and effective shared governance.

**ARTICLE I NAME**

This academic governance of the University of the District of Columbia Community College, also known as UDCCC, is called the UDCCC Faculty Senate.

**ARTICLE II PURPOSE**

The UDCCC Faculty Senate is organized to provide a venue for discussion and deliberation and to propose rational (supported by documented research and academic scholarly practice) decisions regarding academic issues critical to achieving the mission and core values of the College.

**ARTICLE III FUNCTIONS OF THE UDCCC FACULTY SENATE**

**SECTION 1 Responsibilities of the UDCCC Faculty Senate**

The UDCCC Faculty Senate shall have responsibility, subject to guidelines and policies established by the Board of Trustees of the University the District of Columbia (BOT/UDC) to formulate and recommend (encompasses review, comment, suggest, amend, approve, and reject) policies pertaining to the operation of the College including the following:

- A. Establish the academic standards of the College.
- B. Set qualifications for degrees, requirements for matriculation, and scholarship standards.
- C. Review the operations of the Community College curriculum; approve new curricula and courses.

- D. Review and approve modification of existing curricula, and recommend suspension or termination of programs.
- E. Determine, review, and recommend all policies dealing with instruction, academic calendar, and academic professional standards.
- F. Create such standing and ad hoc committees as are deemed necessary to carry out the functions of the UDCCC Faculty Senate.
- G. Create bylaws for its own operations consistent with its governance plan and the policies and bylaws of the UDC Board of Trustees.

## **ARTICLE IV MEMBERSHIP**

### **SECTION 1 Membership**

- A. Voting membership shall be the following: One full-time faculty/representative from each academic program area.
- B. Non-voting membership shall be the following, serving as *ex officio*:
  - The UDCCC\_Dean of Academic Affairs
  - Representative from the UDC Faculty Senate

## **ARTICLE V OFFICERS**

### **SECTION 1 Officers**

- A. The **Chair** shall be elected from the full-time faculty representatives by majority vote of those present and eligible to vote, excluding abstentions, at the first fall semester meeting of the UDCCC Faculty Senate held for the election of officers, a quorum being present.
- B. The **Vice-Chair** shall be elected from the full-time faculty representatives by majority vote of those present and eligible to vote, excluding abstentions, at the first fall semester meeting of the UDCCC Faculty Senate held for the election of officers, a quorum being present.
- C. The **Secretary** shall be elected from the members of the UDCCC Faculty Senate by majority vote of those present and eligible to vote, excluding abstentions, at the first fall semester meeting of the UDCCC Faculty Senate held for the election of officers, a quorum being present.
- D. No member of the UDCCC Faculty Senate shall hold more than one office concurrently.

- E. The term of office shall be two years. If a vacancy should occur, it shall be filled by special election (within 30 days of the vacancy) and not exceed the term of the officer being replaced. See Article IV, Section 5 of the UDCCC Faculty Senate Bylaws
- F. An officer of the UDCCC Faculty Senate may be impeached by a vote of two-thirds (2/3) of the full voting membership.

## **ARTICLE VI DISPOSITION OF UDCCC ACTIONS**

### **SECTION 1 Transmittal from UDCCC Faculty Senate to UDCCC Chief Executive and/or UDCCC Chief Academic Officer, Community College Committee and UDC Board of Trustees**

- A. All actions of the UDCCC Faculty Senate shall be approved by majority vote, a quorum being present, at a duly called and noticed meeting of the UDCCC Faculty Senate. Those actions shall be formally transmitted to the CEO OF UDCCC and transmitted to the Chair of the Community College Committee of the Board of Trustees, in the form of recommendations for review and disposition.
- B. The Chair of the Community College Committee of the Board of Trustees shall forward the recommendations of the UDCCC Faculty Senate requiring UDC/BOT approval, along with comments deemed appropriate, to the Board of Trustees for review and disposition.
- C. The UDCCC Chief Academic Officer and/or Chief Executive Officer shall forward the recommendations of the UDCCC Faculty Senate requiring Board of Trustees approval to the Board of Trustees for review and disposition, along with comments deemed appropriate.

### **SECTION 2 Shared Programs and Partnerships**

Review and approval of shared programs and /or partnerships with UDCCC and UDC will require joint approval and must be forwarded to the UDC Board of Trustees by the appropriate office of the institution of record (UDC or UDCCC).

## **ARTICLE VII AMENDMENTS**

### **SECTION 1 Amendment Process**

Amendments to the Charter must be approved by two-thirds of the eligible voting members of the UDCCC Faculty Senate and shall be presented to the Board of Trustees, through the UDCCC Chief Executive Officer, for consideration and action.

## **ARTICLE VIII FINANCES**

### **SECTION 1 Office of the UDCCC Faculty Senate**

To begin the work of the UDCCC Faculty Senate, the official office of the UDCCC Faculty Senate shall be provided by UDCCC to store records and to eventually house officers and a staff person to oversee the functioning of the office. The initial costs to UDCCC would include funding for office furnishings (computers, desks, chairs, file cabinets, phones, etc.) for the officers and office assistant.