Senior Class Meeting
Saturday, March 19th, 2011
10 AM, Building 44, A-03

Agenda with Notes

Welcome and Greetings: Ms. Trelunda Beckett, MA
Student Activities, SLS

Jostens: Ms. Alberta Rains
Jostens' College Division

Ms. Rains provided an excellent presentation to students regarding the various services that will be provided by Jostens. Jostens is the official vendor for graduation announcements, caps and gowns and class rings. A representative from Jostens will be on campus Monday, April 4th, 2011, 3:00 PM-7:30 PM and Friday, April 15th, 2011, 3:00 PM-6:00 PM, Building 38, A-level. Students will be able to select and purchase class rings at a student discount price. A payment plan (four payments) may also be set up at that time. Deposits can be in the form of cash and credit card only. Jostens will provide additional information on graduation announcements, gifts of gratitude (for those that helped seniors reach their goal of graduation) and caps and gowns. A percentage of ring sales will be donated to the Senior Class. Ms. Beckett will upload the Jostens DVD and provide a link for students. Ms. Beckett will send link to students via email.
Senior Class Business: Ms. Trelaunda Beckett

➢ Class Elections:
Students who wish to run for an office (Class President, Class Vice President, Secretary and Treasurer) must meet the following general criteria: full time student, a minimum 2.5 cumulative grade point average, good financial and academic standing. Additional criteria will be prepared by the Office of Student Life and Services. Ms. Beckett will make a request to have additional criteria and election guidelines prepared by the April 9th meeting. Students interested in running for an office can send an email to Ms. Beckett. Students are aware that officers will only serve for a short period of time.

Class Activities:
Due to the fact that final exams are scheduled for April 22nd – April 28th and the week after finals is commencement, a senior weekend was proposed by several students. Senior weekend (with the approval of the Associate Vice President for Student Life and Services) will take place Friday, April 15th and Saturday, April 16th. Proposed activities include a bowling party on April 15th and a graduation party/cabaret on April 16th. Ms. Beckett will submit a proposal to the Associate Vice President for Student Life and Services and follow up with seniors. Winter 2010 graduates will also be included in activities.

➢ Graduation:
Graduation will take place on Saturday, May 7th, 2011, 10:00 AM at the Walter E. Washington, Convention Center. To date, there are 697 candidates for graduation. A Commencement Committee Meeting will take place on Thursday, March 31st. The number of invitations has not been determined. Additional commencement updates will be provided at the April 9th Senior Class Meeting, 10:00 AM, Building 44, A-03.

Senior Pictures: Seniors who need to take their cap and gown picture still have time to do so. Senior pictures must be taken by March 31, 2011 so that pictures can be
submitted to the yearbook staff on time. Seniors may contact Ms. Ayanna Howard, Earl Howard Studios, (202) 582-1100. A $5.00 sitting fee is required.

**International Students:** International graduates must submit a Request for US Embassy Form to the Office of the Registrar as soon as possible. This form is required for seniors who are inviting international relatives (i.e. mom, dad, grandmother, etc.) outside of the United States to commencement. Copies of the form can be picked up from Ms. Beckett’s office or the Office of the Registrar.

**Other information:**

- Ms. Beckett reviewed the March 2011 Senior Class Newsletter and important dates to remember. A copy of the newsletter and class agenda will be sent to senior class electronically and posted on university website and social networks.

- Ms. Beckett will develop a Senior Class Exit Checklist. The checklist will serve as a reminder of seniors’ obligations prior to commencement (i.e. seniors receiving financial aid must complete an exit interview with the Office of Financial Aid). Ms. Beckett will have an approved checklist available for the April 9th 2011 class meeting.

- Ms. Beckett will communicate with the Dean of the Law School to make sure law school graduates are kept in the loop of commencement –related activities.

- Ms. Beckett will meet with the bookstore staff in regards to the arrival of caps and gowns.

- Ms. Beckett requested seniors to email her any concerns that need to be addressed prior to the upcoming commencement committee meeting.

Ms. Beckett thanked everyone for attending class meeting.

**Mark Your Calendars!!!!!! Important Dates to Remember**

**Wednesday, March 30, 2011:**
Division of Student Affairs’ Career Fair, Windows Lounge, Building 38, Second Floor—bring lots of resumes, professional attire
Saturday, April 9th, 2011:

Mandatory Senior Class Meeting, 10:00 AM, Building 44, A-03
Please spread the word to other seniors!!!!!