INTERIM ACADEMIC SENATE

Welcome
Shelly Broderick, Dean of the David A. Clarke School of Law and Interim Chair of the Interim Academic Senate opened the meeting remarking that the Interim Academic Senate was “brand new voyage that we will take together” and she thanked all elected and appointed members of the senate “for stepping up and accepting the challenge.”

Interim Chair Broderick reflected on her service and participation on the Presidential Search Committee. She defined the charge of the Interim Academic Senate as: (1) providing engaged, leadership with full participation and (2) providing support and guidance to the President’s overall mission.

Introduction
Interim Chair Broderick requested Senators in attendance to make introductions and brief remarks. The following Senators were PRESENT:

S. Farmer – (Math Department)
S. Fuller – (President, Undergraduate Student Government Association – Computer Science student)
M. Petty – (English Dept)
T. Jackson – (Office of General Counsel)
W. Faye Garrett – (College of Arts and Sciences – Campus All-Star Coach)
A. King Berry (Education)
E. Harrison – (Nursing/Allied Health)
C. Cousin (College-Bio Sciences)
M. Rhode (Interim Chair, Mass Media and Performing Arts)
W. Hanff (Mass Media & Perform Arts)
D. Musgrove (Dept History)
M. Farley (Vice President, Human Resources) (Ex Officio)
G. Baxter (Interim Provost and VP, Academic Affairs) (Ex Officio)
E. Hervey (Community College) (Ex Officio)
E. Ezeani (Accounting)
B. Abellera (Philosophy)
W. Mahmoud (Engineering)
G. Smith (Business-Adjunct Prof)
K. Inman (LRD)
H. Seyoum (Chemistry/Physics)
D. Barnett (Computer Science)

Discussion
Interim Chair Broderick directed members to review their contact information contained in the meeting materials and requested corrections/uploads to be sent to Delores Jackson, Administrative Assistant to S. Broderick.

Interim Chair Broderick announced that T. Jackson had agreed to provide the minutes for the December meeting. T. Jackson also agreed to serve as Interim Executive Secretary. S. Farmer utilized his laptop to take notes during the meeting and agreed to coordinate with T. Jackson.
Meeting Materials:
- UDC Board of Trustees Resolution on University Governance:
  (i) repealing the UDC Resolution No. 95-7 and dissolving the University Senate and (ii) establishing the Interim Academic Senate. (October 2008)
- Interim Academic Senate Contact/Affiliation/Classification Chart (Excel document)
- Interim Academic Senate Distribution List (Names/Email)
- Admissions Procedures of Public Universities in the DC Area (Review and recommendations prepared by USGA)

Notice:
- Interim Chair Broderick was concerned that incorrect/incomplete contact information may have hampered adequate notice of the meeting to all Senators.
- Next meeting: January 13th 2009 – 2pm-4pm.
- She advised that no major business would be conducted or decided, but asked those present to consider the following:

Potential areas for Interim Academic Senate Consideration

Committees - Interim Academic Senate needed to develop a committee structure to handle topics or issues, make presentations and/or recommendations.
All interested Senators in serving should email S. Broderick.

- Bylaws - Task force or committee is needed to review the bylaws/charter of the Interim Academic Senate. Provide recommendations for staggered terms that would allow for diverse representation.
Senators: Musgrove, Fuller, Broderick, Rhode, King-Berry

- Admission and Retention of Students-
Senators: M. Farley, C. Cousin, H. Seyoum, A. King-Berry

- Curriculum;
  Academic Program; and
Curriculum, Scholastic Requirements and Academic Programs –
E. Hervey agreed to convene a meeting before and after the holiday break of interested senators to identify the areas of responsibilities and make recommendation on committee format.
Senators: G. Baxter, S. Fuller, W. Hanff, M. Petty, E. Harrison, W. Faye-Garrett and M. Rhode (in consultation)
Academic Freedom – Committee of the Whole

M. Farley reminded the group that Academic Freedom is part of the Collective Bargaining Agreement, currently under negotiations and that once matters of the CBA had been resolved its mission should be supported.

Senators: All

Tenure

D. Musgrove raised the issue of tenure and the concerns of young/new faculty members. Members provided comment and discussions about appropriate criteria for defining tenure, the needs of CBA and the need to communicate accurate information to faculty members.

G. Baxter will research tenure and return to Interim Academic Senate with information. Interim Chair Broderick suggested a task force on the matter might be appropriate and will be considered in the Spring 2009.

Election of Executive Committee Officers

Interim Chair Broderick asked the group to consider and make recommendations for nomination process and election.

Schedule for Spring 2009 (Meetings)

In consideration of the matters to be taken up by the Interim Academic Senate, Interim Chair Broderick suggested that meetings take place initially on a monthly basis (January – May 2009)

Senators present agreed.

General Business

D. Musgrove suggested that a way to improve communication and create relationships within the UDC community would be to publish minutes and meeting agenda on an existing Blackboard platform. Interim Chair Broderick supported the suggestion adding that the charter, bylaws and approved minutes should be included to further the goal of transparency. The format for minutes would follow the meeting notice or agenda and would include action items/discussion items. K. Inmon agreed to carry out the charge of providing information on Blackboard.

Senators present agreed with the suggestions of D. Musgrove and S. Broderick.

The First Meeting of the Interim Academic Senate was Adjourned.