Interim Academic Senate  
April 26, 2011  
2:00 PM  

Minutes  

I. Welcome  

Dean Shelley Broderick started the meeting at 2:30 PM by welcoming all present.  

II. Minutes of April 12, 2011  

The minutes were moved, seconded, and approved.  

III. Introduction of Members:  

The members and observers all introduced themselves.  

IV. Charter and By-laws Committee Report (D. Musgrove)  

Dr. Musgrove reminded all senators that they are under an obligation to ensure that each department conducts an election of senators. Current sitting senators can run for re-election. The goal is to be able to communicate to all senators over the summer so they are up to speed when the University reconvenes in September.  

Dr. Musgrove also reported that he had received by email a draft copy of the proposed CCDC Charter and By-laws over the weekend. The IAS Charter and By-laws Committee was not able to meet on such short notice but members did review and comment via email. The major concerns were that the CCDC Charter and By-laws do not include any description of the process by which CCDC would communicate with the Faculty Senate. A discussion took place in which several senators raised the needs to improve communication between CCDC and the flagship and to engage UDC’s leadership to clarify the governance structure for each entity. CCDC representatives raised the need to clarify the process to be implemented to ensure that CCDC has the opportunity for input into the UDC general education requirements, particularly as they apply to CCDC offerings.  

Professor Musgrove moved that the Senate Chair, Dean Broderick, write a letter to UDC’s leadership requesting guidance regarding the governance structure.  

The motion was seconded, and approved unanimously.
V. Academic Standards, Programs, and Policies Committee (M. Petti)

Dr. Petti thanked Professor Harrison for chairing the ASPPC committee in his absence and deferred to Professor Harrison for the presentation of the committee’s report.

Professor Harrison reported that the following Academic programs come to the IAS moved and second from the ASPPC committee. Each program was discussed in the order listed on the agenda.

Professor Harrison reported that the ASPPC worked to respect the process, to follow the paperwork, assure the transmittal forms were properly signed by all parties, and to hear all voices related to the status of the programs being presented today.

BA Urban Studies: The recommendation from Program Review from the College of Arts and Sciences (CAS) was to delete the program due to lack of faculty. The College forwarded the recommendations to delete without contention.

The motion Passed IAS by voice vote.

Certificate in Nonprofit Leadership: The recommendation is to discontinue the undergraduate certification and move from CAS to a specialization within the Masters of Public Administration (MPA) degree in the School of Business. The College forwarded the recommendation to delete without contention. Senators discussed whether it was appropriate for the Senate to move a program from one college to another and whether the best action was to replace the program or to delete it and await later action to place it in the School of Business.

The motion made was to delete the program. The motion passed the IAS by voice vote.

A second motion, to enthusiastically support the replacement and reconstitution within a new college, was made, seconded, and passed unanimously.

BA in Theatre Arts: The recommendation is to discontinue the BA in Theatre and to create a minor within the MMVPA within the CAS. The College forwarded the recommendation to discontinue the program without contention. A question was raised regarding the creation of minor programs. Dean Broderick reported that the deans had edited a new "minor" policy and expected that the office of the Provost would send it to the Senate shortly.

A motion was made to delete the program. The motion passed the IAS by voice vote.

A second motion to enthusiastically support the creation of a minor in Theatre was made and seconded.
The motion passed the IAS by voice vote.

BS in Graphic Communications: The recommendation to discontinue the BA in Graphic Communications and to create a minor within the Graphic Design BA. The college forwarded the recommendation without contention.

**A motion to delete the program was made.**
The motion passed the IAS by voice vote.
**A second motion was made and seconded to enthusiastically support the creation of a concentration in Graphics Managements within the Graphic Design BA.**
The motion passed the IAS by voice vote.

Hybrid Online Course Proposal: The recommendation came from the Learning Resources Division (LRD) and CATs to implement similar guidelines for Hybrid Online courses that are already used for the fully online courses (QM – Quality Matters). The recommendation was made without contention.

**The motion passed the IAS by voice vote.**

Online Teaching Certification Requirements: The recommendation came from the LRD and CAT’s to implement guidelines for Online Instructors following the QM – Quality Matters standard certification. The recommendation was made without contention.

**The motion passed the IAS by voice vote.**

**VI. Graduate Council Report (B. Hartline)**

Dr. Hartline presented the Graduate Council's Report. She reported that the two proposals were complicated when they arrived at the Graduate Council.

MS Teaching Mathematics: The recommendation was made to delete the Master of Science in Teaching Mathematics. The recommendation was made with serious contention.

**A motion to delete the MS in Teaching Mathematics was made.**

**The motion passed the IAS by voice vote.**

MA English Composition and Rhetoric: The recommendation from CAS Program Senators was made to hold in abeyance the Master of Art in English Composition and Rhetoric. The recommendation was made with serious contention.

Senators discussed the original proposal to delete the program. The motion to delete the program was defeated by the Graduate Council. A resolution for
abeyance for one academic year and revision of the program passed the Graduate Council.

A motion to hold the program in abeyance for one academic year passed the IAS by voice vote.

VII. Admission and Retention Committee Report (E. Harrison) – No report

VIII. CCDC Committee

Professor Brenda Brown reported from CCDC that it has formed its own Academic Senate and has been working to revise programs and policies. She added that CCDC had recently requested the IAS to approve their Charter and By-Laws.

Dean Broderick reported that according to the new Faculty Senate Charter and By-laws, which were approved at the BOT meeting in December, the CCDC would have five faculty members representing the number of clusters at CCDC in the new Faculty Senate. The information presented by Professor Brown seem counter to new charter and bylaws. Professor Brown indicated that it is her understanding that CCDC is to have its own unique Charter and By-laws apart from the University.

The IAS recommended that the letter to be drafted to the President and possibly the Board of Trustees should seek clarification about the intent of the IAS Charter and By-laws with respect to CCDC. The IAS will seek guidance as to whether there will be representation from CCDC in the IAS as described in the Charter and By-laws.

Dr. Anderson asked about the status of CCDC’s new program "Individualize Study" and whether the ASPPC committee had taken any action. Dr. Petti responded that no action had been taken as there is a question regarding the implementation of the new General Education requirements at UDC and the implication for the new General Education requirements for CCDC.