DRAFT
INTERIM ACADEMIC SENATE
Minutes of the September 8, 2009 Meeting

Welcome

Shelley Broderick, Dean of the David A. Clarke School of Law and Chair of the Interim Academic Senate opened the meeting at 2:09 p.m. Welcoming remarks included a short statement concerning Senate meeting schedule wherein the Chair confirmed that Tuesday afternoons would continue to be the meeting day and time. The Chair identified a quorum and requested Senators and Observers to introduce themselves.

The following Interim Senators were PRESENT:

- Barnett, David
- Baxter, Grae
- Broderick, Shelley
- Cousin, Carolyn
- Ezeani, Eboh C.
- Farmer, Shurrion
- Garrett, Willie Faye
- Hanff, William
- Harris, Margaret
- Harrison, Elgloria
- Inmon, Katie
- Jackson, Terri
- King-Berry, Arlene
- Mahmoud, Wagdy
- Musgrove, G. Derek
- Pearson, Clarence
- Petti, Matthew
- Rode, Meredith
- Smith, George
- Seyoum, Hailemichael
- Tannen, Michael

Observers:
- El-Khawas, Mohamed
- Green-Ridley, Gloria
- Harkness, Suzan
- Hartline, Beverly
- Howard, Virginia
- Peters, Doris

Minutes

S. Broderick sought discussion on the May 12, 2009 meeting minutes. The minutes were unanimously approved with no changes.

Order of Business

Before proceeding with the Order of Business, the Chair provided a recap as to the new Senate format. The Academic Senate has and will continue to meet monthly. Initial elections called for representatives from all departments in the University and the Senate is well-represented. Progress has been made in moving the business of the Senate in a timely manner and with thorough review. Chair Broderick thanked committee chairs and members, recognizing in particular, the By-laws and Charter Committee which worked through the summer to develop a proposed permanent by-laws and charter.
Committee Reports –

• Academic Standards, Programs and Policies (ASPP) Committee
Committee Chair M. Petti reported that the Committee considered many programs and procedures for new courses. Interim guidelines for online teaching may be found online at the Academic Senate Blackboard site under “other documents.” Petti stated that there were “no new programs in the hopper” and the Committee has not yet met this [Fall 2009] semester.

Chair Broderick confirmed and provided clarification on two points: (i) meeting notices would be provided in the University’s online bulletin, Firebird on the Fly and (ii) proposals submitted to the Senate for consideration by the ASPP Committee must go to Senate Secretary (T. Jackson) for recording and repository.

• By-laws and Charter Committee
Committee Chair D. Musgrove reported on the continued work of the committee to gather information and prepare a proposed permanent Charter and By-laws. Musgrove reported that the committee worked hard to find a “happy medium” with comments received. Goals of the Committee: (i) clearly delineate AS role and responsibilities and (ii) encourage cooperation between the Board of Trustees, President and AS. Discussions concerned the use of “academic” versus “institutional” integrity. Institutional would allow the body to weigh-in on other matters. Professor El-Khawas (Observer) sought clarification as to why the body was an “Academic Senate” and not a “University Senate.” The Chair explained that “what was most needed to engage in shared academic governance was an Academic Senate.” Musgrove stated that even at “progressive schools” comparable senate bodies focus on academic governance functions.

The Committee recognized, Musgrove explained, that the role of the Senate at other institutions was advisory and that the current AS allowed for decision-making to proceed through debate and a process. Wagdy Mahmoud (Senator) asked how the “advisory” role was consistent with “shared governance.” Grae Baxter, (Provost), remarked that “shared governance works here where programs and standards are fully vetted by the AS.

The following motions were proposed and considered by the body:

- Motion to reduce or edit the last sentence of the Preamble.
  Motion carried with one Senator opposed, no abstentions.

- Motion to replace “academic” for “institutional.”
  Motion carried with no objections, no abstentions.

- Motion to revise the first sentence of the Purpose and Responsibilities section to read: The Academic Senate shall be responsible for considering and deliberating about university standards, policies and programs and for making recommendations to the Provost and the President on matters including:
  Motion carried with no objections, no abstentions.
Motion to strike: Dean of each school.
Motion carried with no objections, no abstentions.

Musgrove noted that in the interim charter, the Executive Secretary shall be elected from the members of the AS. In the draft charter, the Committee proposed that the Secretary shall be elected from the members of the AS by majority vote of those present and eligible to vote, excluding abstentions, at the first fall semester meeting of the AS held for the election of officers, a quorum being present.

Committee Chair Musgrove explained that the committee had not arrived at a consensus having discussed the possibility that the position of Secretary could be: “appointed by the President;” or “an administrator appointed by the President in consultation with the Senate President;” or elected from the body membership.

Given the lateness of the hour, Chair Broderick asked all members to review the documents for consideration at the next meeting.

Adjournment
The Meeting of the IAS was adjourned upon motion made, seconded, and approved at 4:03 p.m.

Meeting Documents:
- Introductory Memo re: AS Charter and Bylaws
- Draft UDC Academic Senate Charter
- Draft UDC Academic Senate Bylaws

All Interim Academic Senate (IAS) Meeting Minutes to date prepared by or at the direction of IAS Secretary, Terri Carmichael Jackson.