

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
				1	3
2. Amendment/Modification Number GF-2013-R-0117-002	3. Effective Date July 23, 2013	4. Requisition/Purchase Request No.		5. Solicitation Caption Strategic Plan, Vision 2020 Planning and Implementation	
6. Issued By: University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW Washington, DC 20008		Code	7. Administered By (If other than line 6) University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW Washington, DC 20008		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. GF-2013-R-0117	
				9B. Dated (See Item 11) July 16, 2013	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Solicitation No. GF-2013-R-0117 for Strategic Plan, Vision 2020 Planning and Implementation is hereby amended as follows: 1) Pre-Proposal Conference Sign-in Sheet (Attachment A). 2) All other terms and conditions remain the same.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Sherry Jones-Quashie		
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed	16B. District of Columbia <i>Sherry Jones-Quashie</i> (Signature of Contracting Officer)		16C. Date Signed 7/23/13	

Attachment A

SOLICITATION NO.: GF-2013-R-0117

Strategic Plan, Vision 2020 Planning and Implementation
 Monday, July 22, 2013 - 1:00 PM - Building 39, Third Floor, Board Room

PRE-PROPOSAL CONFERENCE SIGN-IN SHEET

PLEASE PRINT

NO	NAME	COMPANY	TELEPHONE NO.	EMAIL ADDRESS
1	Julia Gaspary	Brailsford + Dunlavey	202 266 3462	jgaspary@programmanagers.com
2	Tara Bliss	Brailsford + Dunlavey	202 266 3463	TBliss@programmanagers.com
3	Steve Rebillot	Carmen Group	202 785 0500	rebillot5@carmengroup.com
4	Sheila Lee	SRB Communications	301 233-6264	sheila.lee@learningexchange.com
5	Sheila Brooks	SRB Communications	(202) 775 7721 (main)	sbrooks@strcommunications.com
6	Alex Garrett	UDC	202 274-5353	ajgarrett@udc.edu
7	Kimberly Pennamon	UDC	202-274-5900	kpennamon@udc.edu
8	Michael Crozeas	UDC	202 274-5314	Michael.Crozeas@udc.edu
9	Sherry Jones-Quiblier	Capital Procurement Div	202-274-5152	STONES-Quiblier@udc.edu
10	Nicoll Smith-McDermott	Capital Procurement		nsmithmcdermott@udc.edu
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