


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. Contract Number		Page of Pages 1 5	
2. Amendment/Modification Number		3. Effective Date		4. Requisition/Purchase Request No.		5. Solicitation Caption	
GF-2013-B-0089-002		February 13, 2013				Elevator Maintenance and Repair Services	
6. Issued By: Code				7. Administered By (If other than line 6)			
University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW, Building 38, Room C04 Washington, DC 20008				University of the District of Columbia Capital Construction Division 4200 Connecticut Avenue, NW, Building 38, Room C04 Washington, DC 20008			
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)				9A. Amendment of Solicitation No. GF-2013-B-0089			
				X 9B. Dated (See Item 11) January 18, 2013			
				10A. Modification of Contract/Order No.			
				10B. Dated (See Item 13)			
Code		Facility					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to: (Specify Authority)							
The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 8 DCMR, Chapter 30, Section 3062.							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.							
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)							
Solicitation No.: GF-2013-B-0089 for Elevator Maintenance and Repair Services is hereby amended as follows:							
1) Sign-in sheet from pre-bid conference held on Wednesday, February 5, 2013 (Attachment A);							
2) Questions and Answers (Attachment B);							
3) All other Terms and Conditions remain the same.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer			
				Sherry Jones-Quashie			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
						2/13/13	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

ATTACHMENT A

SOLICITATION NO.: GF-2013-B-0089

Elevator Maintenance and Repair

Tuesday, February 5, 2013 - 2:00 PM - Building 39, Third Floor, Large Board Room

PRE-BID CONFERENCE SIGN-IN SHEET

PLEASE PRINT

NO	NAME	COMPANY	TELEPHONE NO.	EMAIL ADDRESS
1	Tonya Mills	UDC	21274-6413	tonya.mills@udc.edu
2	Miguel A Reyes	Collins & Leach	2/635-8811	-
3	Alvin D Benson	UDC	2/374-6331	Benson@udc.edu
4	Emmanuel M. Yeoman	UDC	(2) 207-4167	yeoman@udc.edu
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ATTACHMENT B

ATTACHMENT B QUESTIONS & ANSWERS

- 1) **QUESTION – Regarding 015: Annual Life Safety Inspection with DCRA/third party inspector including written report and certification for Twenty-one (21) hydraulic/traction service/passenger elevators located at Van Ness Campus and Bertie Backus High School. Can you confirm that it is 21 and not 22 units?**

ANSWER – Twenty-two units is the correct count including Bertie Backus.

- 2) **QUESTION – Does the “Annual Life Safety Inspection” refer to both the Annual Safety tests, Pressure tests, as well as the Life Safety which consists of testing the smoke/heat/fire/generators?**

ANSWER – The University does not have any elevators that will be tested off the generators.

- 3) **QUESTION – Regarding -16: Emergency repair services for Eleven (11) hydraulic/traction service/passenger elevators located at Van Ness Campus and Bertie Backus High School. Is the number of 11 units correct? Should the emergency repair services be on 21 or 22 total units on campus?**

ANSWER – The emergency repair units should total twenty-two (22).