# AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

<table>
<thead>
<tr>
<th>2. Amendment/Modification Number</th>
<th>3. Effective Date</th>
<th>4. Requisition/Purchase Request No.</th>
<th>5. Solicitation Caption</th>
</tr>
</thead>
<tbody>
<tr>
<td>GF-2013-B-0090-003</td>
<td>February 6, 2013</td>
<td></td>
<td>Landscape and Lawn Services</td>
</tr>
</tbody>
</table>

6. Issued By:

University of the District of Columbia  
Capital Procurement Division  
4200 Connecticut Avenue, NW, Building 38, Room C04  
Washington, DC 20008

7. Administered By (If other than line 6):

University of the District of Columbia  
Capital Construction Division  
4200 Connecticut Avenue, NW, Building 38, Room C04  
Washington, DC 20008

8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code):

<table>
<thead>
<tr>
<th>Code</th>
<th>Facility</th>
</tr>
</thead>
</table>

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers is [ ] extended, [ ] is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning [ ] copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE TO ACKNOWLEDGE TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required):

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

A. This change order is issued pursuant to: (Specify Authority)

The changes set forth in Item 14 are made in the contract/order no. in item 10A.

B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 8 DCMR, Chapter 30, Section 3062.

C. This supplemental agreement is entered into pursuant to authority of:

D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor [ ] is not, [X] is required to sign this document and return [ ] copy to the issuing office.

14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)

Solicitation No.: GF-2013-B-0090 for Landscape and Lawn Services is hereby amended as follows:

1) Sign-in sheet from pre-bid conference held on Thursday, January 31, 2013 (Attachment A):

2) All other Terms and Conditions remain the same.

15A. Name and Title of Signer (Type or print):

15B. Name of Contractor:

15C. Date Signed:

16A. Name of Contracting Officer:

16B. District of Columbia:

16C. Date Signed:

(Signature of person authorized to sign)

(Signature of Contracting Officer)
**SOLICITATION NO.: GF-2013-B-0090**

**Landscape and Lawn Maintenance**  
**Thursday, January 31, 2013 – 11:00 AM – Building 39, Third Floor, Large Board Room**

**PRE-BID CONFERENCE SIGN-IN SHEET**

<table>
<thead>
<tr>
<th>NO</th>
<th>NAME</th>
<th>COMPANY</th>
<th>TELEPHONE NO.</th>
<th>EMAIL ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Revonda Holloway</td>
<td>Excel Home Contracting</td>
<td>301-371-1129</td>
<td><a href="mailto:revonda@excelh.com">revonda@excelh.com</a></td>
</tr>
<tr>
<td>2</td>
<td>Lamay Adams</td>
<td>Daylily Landscaping</td>
<td>301-582-1929</td>
<td><a href="mailto:daylilylandscaping@yahoo.com">daylilylandscaping@yahoo.com</a></td>
</tr>
<tr>
<td>3</td>
<td>Gus Samaellos</td>
<td>LEVEL GREEN</td>
<td>202-380-2044</td>
<td><a href="mailto:gus@levelgreen.com">gus@levelgreen.com</a></td>
</tr>
<tr>
<td>4</td>
<td>Alvin O'Venson</td>
<td>UDC</td>
<td>2-274-6361</td>
<td><a href="mailto:avenson@udc.edu">avenson@udc.edu</a></td>
</tr>
<tr>
<td>5</td>
<td>E. Maurice Yeoman</td>
<td>UDC</td>
<td>(2) 274-6005</td>
<td><a href="mailto:eyeman@udc.edu">eyeman@udc.edu</a></td>
</tr>
<tr>
<td>6</td>
<td>Raffee Ciggen</td>
<td>UDC</td>
<td>202-274-6421</td>
<td><a href="mailto:raffee.ciggen@udc.edu">raffee.ciggen@udc.edu</a></td>
</tr>
<tr>
<td>7</td>
<td>Tonya Mills</td>
<td>UDC</td>
<td>2/274-1613</td>
<td><a href="mailto:tonya.mills@udc.edu">tonya.mills@udc.edu</a></td>
</tr>
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| 8   |                 |                  |                    |                         |
| 9   |                 |                  |                    |                         |
| 10  |                 |                  |                    |                         |
| 11  |                 |                  |                    |                         |
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| 14  |                 |                  |                    |                         |
| 15  |                 |                  |                    |                         |