

|  |                                       |                                     |  |                        |                             |
|--|---------------------------------------|-------------------------------------|--|------------------------|-----------------------------|
| <b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>  |                                       |                                     | 1. Contract Number   | Page of Pages<br>1   9 |                             |
| 2. Amendment/Modification Number<br>GF-2013-B-0090-001   | 3. Effective Date<br>January 28, 2013 | 4. Requisition/Purchase Request No. | 5. Solicitation Caption<br>Landscape and Lawn Services   |                        |                             |
| 6. Issued By:<br>University of the District of Columbia<br>Capital Procurement Division<br>4200 Connecticut Avenue, NW, Building 38, Room C04<br>Washington, DC 20008  |                                       | Code                                | 7. Administered By (If other than line 6)<br>University of the District of Columbia<br>Capital Construction Division<br>4200 Connecticut Avenue, NW, Building 38, Room C04<br>Washington, DC 20008 |                        |                             |
| 8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)  |                                       |                                     | 9A. Amendment of Solicitation No.<br>GF-2013-B-0090  |                        |                             |
|  |                                       |                                     | X 9B. Dated (See Item 11)<br>January 17, 2013  |                        |                             |
|  |                                       |                                     | 10A. Modification of Contract/Order No.  |                        |                             |
|  |                                       |                                     | 10B. Dated (See Item 13)   |                        |                             |
| Code   | Facility                              |                                     |  |                        |                             |
| <b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>   |                                       |                                     |  |                        |                             |
| <p>The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p> |                                       |                                     |  |                        |                             |
| 12. Accounting and Appropriation Data (If Required)  |                                       |                                     |  |                        |                             |
| <b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14</b>   |                                       |                                     |  |                        |                             |
| A. This change order is issued pursuant to: (Specify Authority)<br>The changes set forth in Item 14 are made in the contract/order no. in item 10A.  |                                       |                                     |  |                        |                             |
| B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 8 DCMR, Chapter 30, Section 3062.   |                                       |                                     |  |                        |                             |
| C. This supplemental agreement is entered into pursuant to authority of:   |                                       |                                     |  |                        |                             |
| D. Other (Specify type of modification and authority)  |                                       |                                     |  |                        |                             |
| <b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.   |                                       |                                     |  |                        |                             |
| 14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)<br><br>Solicitation No.: GF-2013-B-0090 for Landscape and Lawn Services is hereby amended as follows:<br><br>1) A second Pre-Bid Conference and Site Visit has been scheduled for 11:00am, Thursday, January 31, 2013. All prospective Bidders shall meet at 4200 Connecticut Avenue, NW, Building 39, 3rd Floor, Large Board Room;<br>2) The Bid Opening date is hereby changed from 2:00pm, Tuesday, February 5, 2013 to 2:00pm, Tuesday, February 12, 2013;<br>3) The UDC Van Ness Campus Outdoor Maintenance Plan for Plaza Deck (Attachment A);<br>4) Attachment J.1.8; Van Ness Campus Layout is hereby removed and replaced with Revised Van Ness Campus Layout (Attachment B).<br>5) All other Terms and Conditions remain the same.   |                                       |                                     |  |                        |                             |
| 15A. Name and Title of Signer (Type or print)  |                                       |                                     | 16A. Name of Contracting Officer<br>Sherry Jones-Quashie   |                        |                             |
| 15B. Name of Contractor<br><br>(Signature of person authorized to sign)  |                                       | 15C. Date Signed                    | 16B. District of Columbia<br><i>Sherry Jones-Quashie</i><br>(Signature of Contracting Officer)   |                        | 16C. Date Signed<br>1/28/13 |

# ATTACHMENT A

## UDC Van Ness Campus Outdoor Maintenance Plan

### Description of outdoor campus

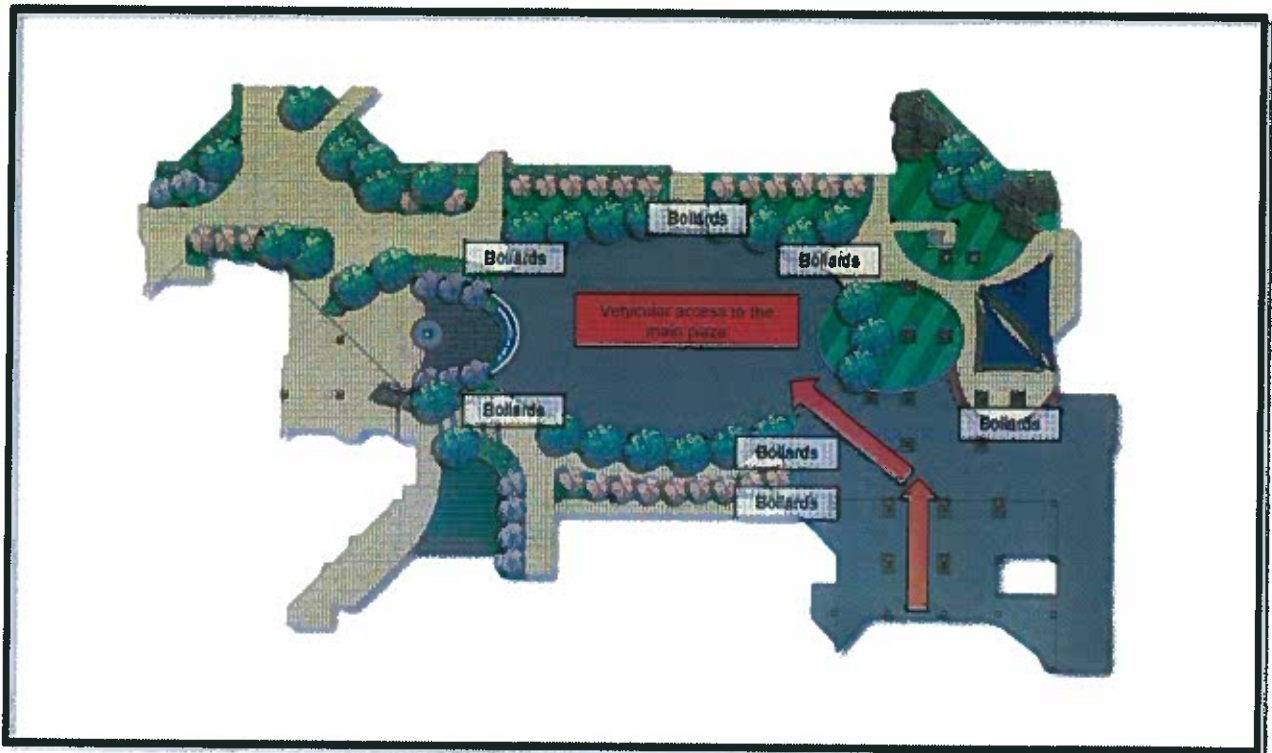
The main plaza is located directly over the campus parking garage. In 2012, a hot fluid applied waterproofing system was installed on the concrete deck, including all building expansion joints. As part of this effort an entire stormwater management system for the site was installed, including pipes, drains, and storage treatment facility. In addition, to reduce the weight load on the deck most planting areas have 18"-24" of soil on top of varying thicknesses of geo-foam fill (See image above).



The contractor is advised to proceed with caution when digging or excavating soil.

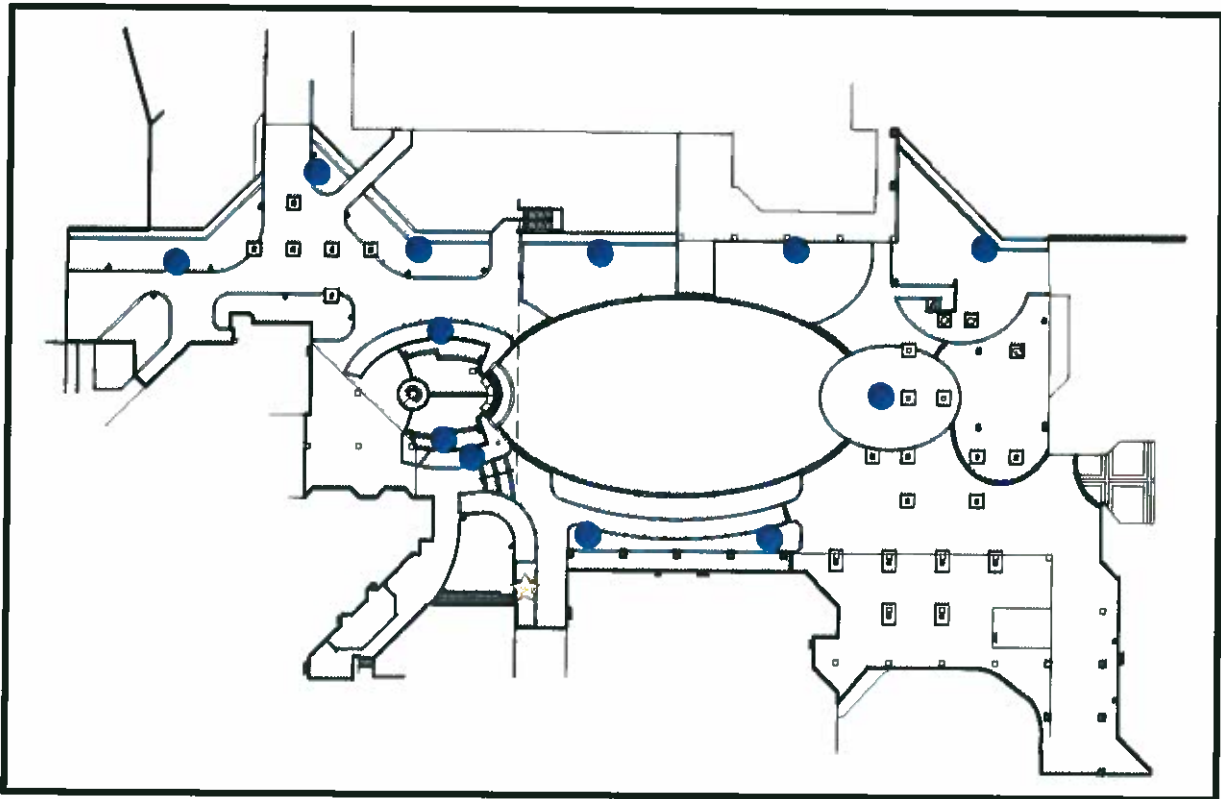
### Vehicular access

Vehicular access around the plaza is limited to the area shown in the plan below: This area is contained by a series of vehicular barriers including: planter walls and curbs, bollards, landscape berms, and fountains. The vehicular areas can be used as staging grounds as approved by UDC



## General Grounds Maintenance

1. The contractor shall provide the necessary care for plants including;
  - a. Monitor plants throughout the year
  - b. Pruning trees and shrubs at adequate times throughout the year depending on species.
    - Prune, thin, and shape trees, shrubs, and vines according to standard professional horticultural and arboricultural practices. Unless otherwise indicated by UDC, do not cut tree leaders. Remove only injured, dying, or dead branches from trees and shrubs; and prune to retain natural character.
    - Do not apply pruning paint to wounds.
  - c. Deadhead plants in early spring as required
  - d. Plant removal and replacement -If plant material dies remove with hand tools only; do not grind stumps of trees. Replace in kind upon approval from UDC
  - e. Fertilization - Fertilize as required to maintain healthy plant material (Refer to DDOE recommended application rates). Due to shallow nature of planting beds, regular monitoring and testing of soil is required (minimum twice a year).
  - f. Irrigation - Underground water service is provided throughout the planting beds of the main plaza ( Blue dots on the map below). The water is provided from the utility room (Star on map below) between building 41 and building 44. Contractor shall water all plants sufficiently using hoses at least once a week for the first year in typical weather conditions – a typical watering rate is an average of 1 inch per week. Contractor shall monitor and record rainfall to prevent over watering. Water at least once a month after the plants have been established – more frequent watering may be required in times of drought or noticeable signs of stress.



## 2. Planting Beds

- a. Edging - A defined edge shall be maintained between turf and mulched planting areas
- b. Weeding – Do not use chemical weed killer. Weed invasive plants by hand – make sure roots are removed as well. Weeding in the Garden Deck will include the lifting of the aluminum frames to access the plants. Make sure the frames are installed properly after the weeding is completed.
- c. Mulching – Mulch in early spring and in late fall. Maintain 3 inches of organic shredded hardwood mulch throughout.
- d. Remove dead leaves and trash from planting beds on a weekly basis.

## 3. Pest Management

- a. Monitor and treat as required.

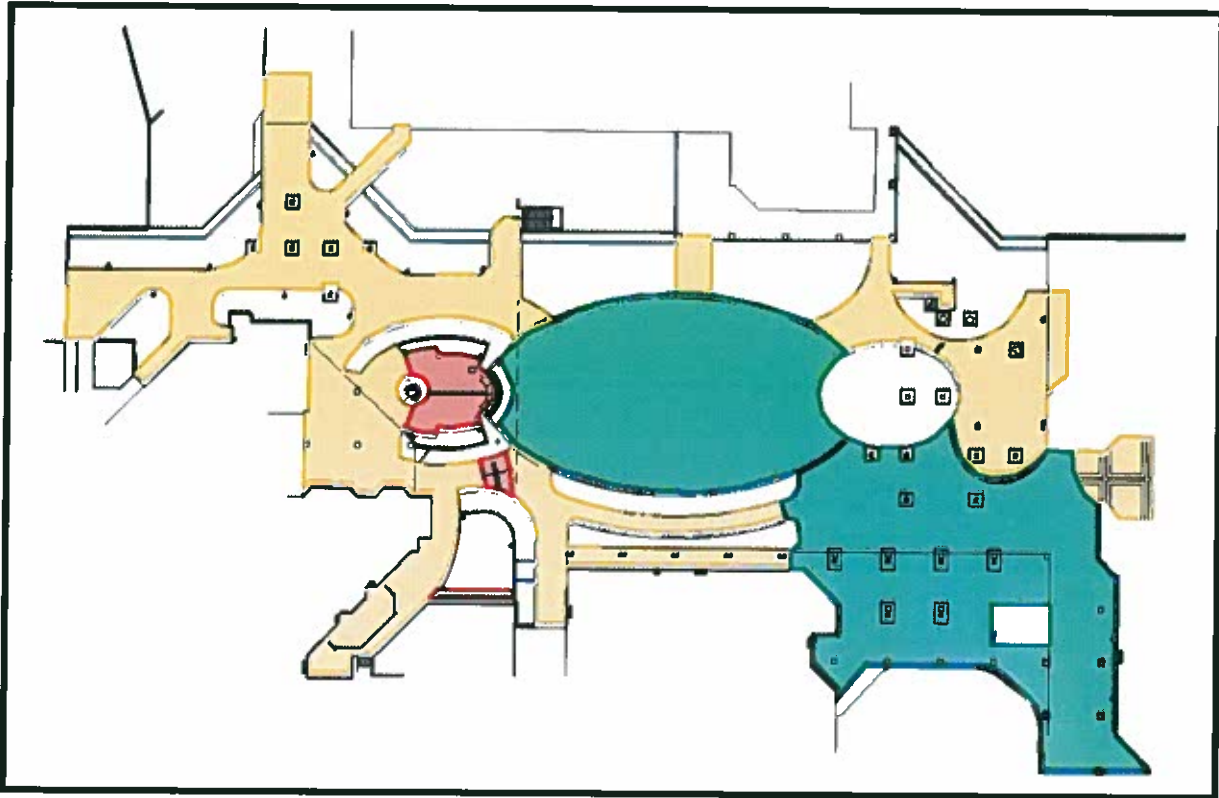
## 4. The contractor shall provide the necessary lawn services including;

- a. Fertilize/Lime
- b. Mowing, edging, and trimming (Mowers shall be limited to commercial grade walk behind mowers or smaller.)
- c. Aerating
- d. Seeding

## 5. Winter Clean Up

- a. Rake leaves in early winter to prevent leaf build up and turf from dying. Contractor shall monitor regularly and complete cleanup as necessary.

## PAVEMENTS



1. The following are the 2 foot by 2 foot Hanover Prest Pavers (In **Yellow** on the map above) used on the plaza (Note that these pavers are 2" thick placed on pedestals and cannot support vehicular traffic.):

- a. Black- Matrix #M2960
- b. Grey- Matrix #M2402
- c. Red- Matrix #M2659
- d. Yellow - Matrix #M2918



2. The following are the 1 foot by 1 foot Hanover Prest Pavers (In **Green** on the map above) used on the plaza (note that these pavers are 3" thick placed either on an aggregate leveling layer or on mortar):

- a. Black- Matrix #M2960
- b. Grey- Matrix #M2402
- c. Red- Matrix #M2659
- d. Yellow - Matrix #M2918



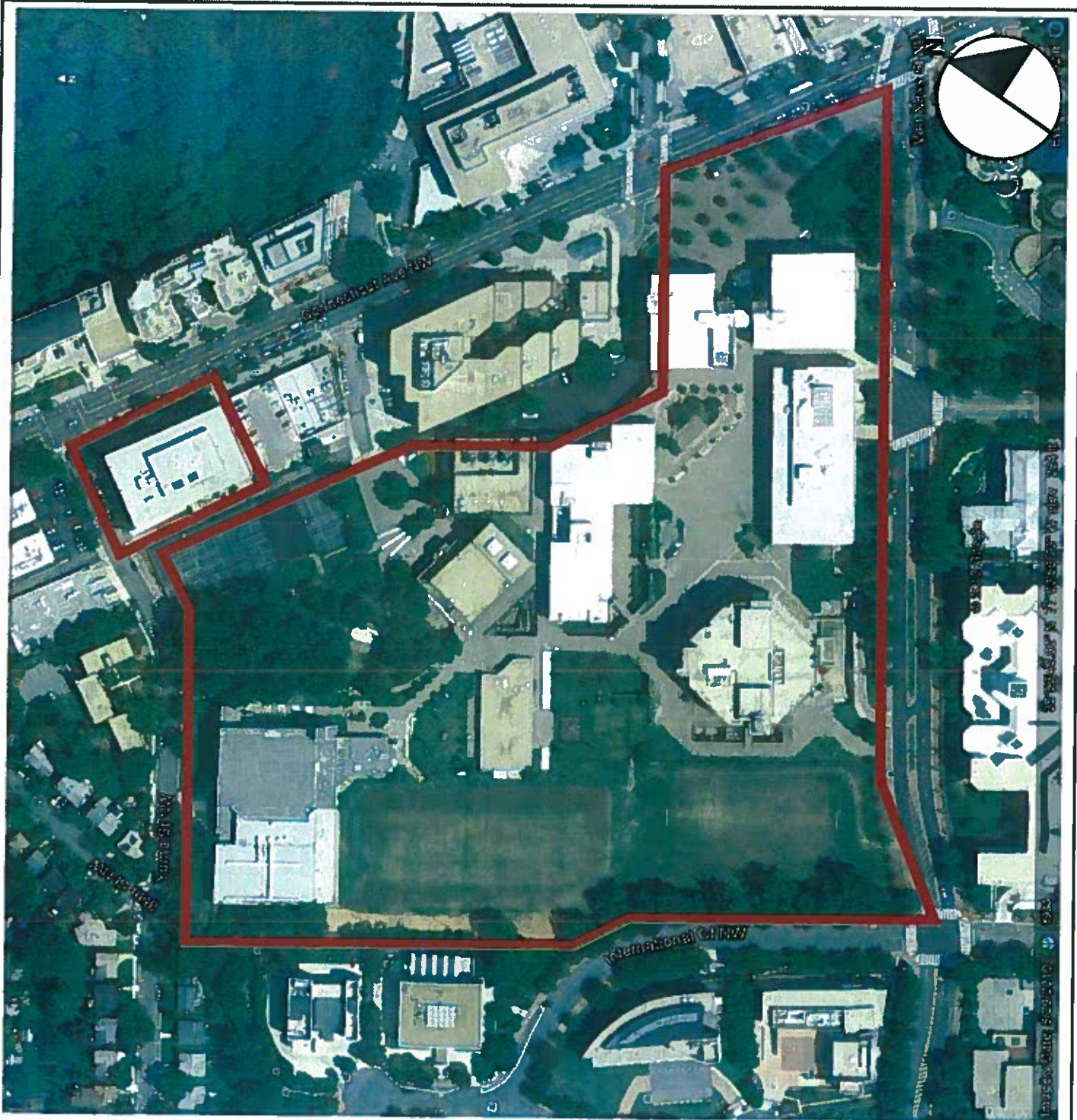
### 3. Snow Removal

- a. Pavers on pedestals (non-vehicular traffic)
  - Use hovel with rubber tip
  - Use walk behind snow blower with rubber or nylon tip, no chains on tires
- b. Pavers on Aggregate
  - Standard plow with rubber tip may be used
  - No chains on tires

- c. De-icing Material
  - Use First Step De-icing material manufactured by North American Salt Company (or any material approved by UDC), once weather has subsided rinse pavers clean. Do not let de-icing material sit on pavers for prolonged periods of time.
  - Do not use Sodium Chloride or Calcium Chloride
- 4. Common Stain/Debris Removal
  - a. Chewing Gum
    - Option 1: Apply small amount of dry ice then scrape off with a putty knife
    - Option 2: Apply 100% pure citrus degreaser directly to gum marks and scrape off
  - b. Grease from food drippings
    - Apply general concrete paver cleaner, follow manufacturer's instructions
- 5. Maximum weight loads
  - a. Pavers on aggregate
    - Motor vehicles allowed.
    - Can accommodate fire trucks.
  - b. Pavers on Pedestals - 900 lbs per paver maximum
    - No motorized vehicles allowed.
    - Walk behind mowers may be allowed on pavers to access turf areas on deck.
    - When using dollies with metal, plastic or small hard rubber wheels, use plywood path to distribute load more evenly across paver to eliminate concentrated load point and possibility of wheels rolling on edges of pavers.

# ATTACHMENT B





**University of the District of Columbia**  
Office of the VP for Facilities, Real Estate,  
& Public Safety / Capital Construction Office



**Title:** Landscaping Solicitation - Van Ness  
Campus - 4200 Connecticut Ave NW (Rev 1)  
**Date Issued:** 1/24/13  
**Drwn By:** ELT