


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number GF-2013-R-0099	Page of Pages 1 1	
2. Amendment/Modification Number GF-2013-R-0099-001		3. Effective Date May 2, 2013		4. Requisition/Purchase Request No.	
6. Issued By: University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW, Room C04 Building 38 Washington, DC 20008			7. Administered By (If other than line 6) University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW, Room C04 Building 38 Washington, DC 20008		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. GF-2013-R-0099	
				9B. Dated (See Item 11) May 2, 2013	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code			Facility		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
Solicitation No. GF-2013-R-0099 for HVAC and Operating Engineering Services is hereby amended as follows:					
1. Questions and Answers (Attachment A)					
2. Pre-Proposal Conference Sign-in Sheet (Attachment B)					
3. All other Terms and Conditions remain unchanged.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Sherry Jones-Quashie		
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia	
(Signature of person authorized to sign)				 (Signature of Contracting Officer)	
				16C. Date Signed 5/2/13	

Attachment A

**GF-2013-R-0099 – HVAC and Operating Engineering Services
ATTACHMENT A
QUESTIONS & ANSWERS**

1) QUESTION – Who will buy material for equipment?

ANSWER – The University will buy parts and materials for the University equipment only.

2) QUESTION – Is this a new or pre-existing contract? If pre-existing, who is the incumbent?

ANSWER – Yes, this is a new contract.

3) QUESTION – Are resumes required for all employees?

ANSWER – Yes

4) QUESTION – Are background checks required for all employees?

ANSWER – Yes

5) QUESTION - Under Section I.8 for Insurance: Is the Certificate of insurance for Commercial General Liability Insurance, Automobile Liability Insurance, Workers' Compensation Insurance, and Umbrella or Excess Liability Insurance due with proposal submission?

ANSWER – No. The Certificate of Insurance is due upon contract award.

Attachment B

SOLICITATION NO.: GF-2013-R-0099

RFP for HVAC and Operating Engineering Services
 Friday, April 26, 2013 – 1:00 PM – Building 39, Third Floor, Board Room

PRE-PROPOSAL CONFERENCE SIGN-IN SHEET

PLEASE PRINT

NO	NAME	COMPANY	TELEPHONE NO.	EMAIL ADDRESS
1	<i>[Signature]</i>	UOC	2/274-5674	james.jenkins@vdc.edu
2	<i>[Signature]</i>	CTG	2/526-7788	
3	K. KANG	A.A.M.S.	202-391-7152	KKANGAAMS@gmail.com
4	LEWIS KELLEY	RUSH TECHNOLOGIES	202-591-8751	KELLEYL@RUSHTECHNOLOGIES.COM
5	Michelle Gadsen	UOC	202-274-5191	mgadson@vdc.edu
6	A. D. VEVSON	UOC	502-274-6361	avevson@vdc.edu
7	Casaeda S. Moody	UOC	202-274-5774	cmody@vdc.edu
8	Sherry Jones Austin	Capital Improvement	202-274-5752	Sherry-Jones@vdc.edu
9	Karen Hubbard-Washington	UOC-CPD	2/274-7447	K.hubbard@vdc.edu
10				
11				
12				
13				
14				
15				