Job Opportunities
University of the District of Columbia (UDC)

Position: Assistant/Associate Professor (Mortuary Science)

Salary Range: Rank and Salary Commensurate with Qualifications

Location: Van Ness Campus

Closing Date: Open Until Filled

Areas of Consideration: Nation-wide

Responsible to: Chairperson, Department of Nursing and Allied Health, School of Engineering and Applied Sciences

Announcement Number: 06-08

Date: 01/23/06

Brief Description of Duties
Teaches mortuary science courses in the classroom, laboratory and practicum setting. Participates in program and departmental meetings; serves on committees within the university, college, department and program; participates in recruitment, advising and retention of students; and engages in scholarly community service activities. Participates in curriculum review and program assessment activities with the program director to ensure accreditation standards are maintained.

Qualifications Required
Master’s degree required; ABFSE certification and funeral service licensure are required. Consideration will be given to candidates who hold bachelor’s degree with experience and required licensure.

All candidates will be considered without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, source of income, and place of residence or business.

The Residency Preference Amendment Act of 1988, D.C. Law 7-203, created a system which provides that any applicant for employment in the Career or Educational Services who is a bona fide resident of the District of Columbia may claim a residency preference at the time of application.

(see reverse side)
An applicant selected for appointment based on District residency will be required to submit proof of bona fide District residency. Bona fide District residency must be maintained from the date of appointment to the position for five consecutive years.

This position is not in the collective bargaining unit.

Please submit a UDC Application, cover letter and résumé along with contact information for three (3) references to:

Ms. Isabelle McMillian
University to the District of Columbia
Office of Human Resources
Building 38, Suite 301-
4200 Connecticut Avenue, N.W.
Washington, D.C. 20008