Are you a woman with lots of responsibilities and too little time? Are you juggling your time between school, work, and family/children? Is it hard to fit everything in your day or find any time for yourself? Come learn the keys to effective time management and balance so that you can have it all!

**Time Management for Women**

presented by Ms. Trelaunda Beckett, M.A.

When? Thursday, September 24, 2009
2:00 p.m.– 3:30 p.m.

Where? 4.0 Lounge (Building 38, B-level)

For more information on this workshop or Starting Early, Starting Smart, contact Dr. Butler-Johnson at sbutler@udc.edu or (202) 274-6000.

Division of Student Affairs
Co-sponsored by the Counseling & Student Development Center and Student Life & Services.
Starting Early, Starting Smart College Success Program for Women is supported by a Title III, U.S. Department of Education grant for the 2009-2010 academic year.

Are you a woman with lots of responsibilities and too little time? Are you juggling your time between school, work, and family/children? Is it hard to fit everything in your day or find any time for yourself? Come learn the keys to effective time management and balance so that you can have it all!

**Time Management for Women**

presented by Ms. Trelaunda Beckett, M.A.

When? Thursday, September 24, 2009
2:00 p.m.– 3:30 p.m.

Where? 4.0 Lounge (Building 38, B-level)

For more information on this workshop or Starting Early, Starting Smart, contact Dr. Butler-Johnson at sbutler@udc.edu or (202) 274-6000.

Division of Student Affairs
Co-sponsored by the Counseling & Student Development Center and Student Life & Services.
Starting Early, Starting Smart College Success Program for Women is supported by a Title III, U.S. Department of Education grant for the 2009-2010 academic year.