UNIVERSITY OF
THE DISTRICT OF COLUMBIA

BOARD OF TRUSTEES

STUDENT AFFAIRS COMMITTEE

Thursday,
April 17, 2014

The meeting convened at 6:07 p.m., Errol Schwartz, Chair, presiding.

BOARD OF TRUSTEES MEMBERS PRESENT:

ERROL SCHWARTZ, Chair

VALERIES EPPS, Vice Chair

KENNETH ISAACS

JEROME SHELTON

JAMES LYONS, Acting President

ALSO PRESENT:

JAMES CONTRERAS, Director of Financial Aid

BEVERLY FRANKLIN, Executive Secretary

JUANITA GRAY, Director of Residence Life
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CHAIR SCHWARTZ: The time is now 6:07 p.m. and I now call the Student Affairs Committee to order. Ms. Franklin, could you call the roll?

MS. FRANKLIN: General Schwartz?

CHAIR SCHWARTZ: Here.

MS. FRANKLIN: Mr. Bell? Mr. Shelton?

TRUSTEE SHELTON: Here.

MS. FRANKLIN: Mr. Isaacs?

TRUSTEE ISAACS: Here.

MS. FRANKLIN: Mr. Chair, you have a quorum.

CHAIR SCHWARTZ: Thank you, Ms. Franklin. The first order of business is to approve the minutes.

TRUSTEE SHELTON: So moved, Mr. Chair.

TRUSTEE ISAACS: Second.

CHAIR SCHWARTZ: It's been moved
and seconded. All in favor?

    ALL: Aye.

CHAIR SCHWARTZ: Okay. The minutes have been approved. The next order of business is to move Item Number 10 and 11 up to Number three and four. So we'll ask Mr. Contreras to go ahead and conduct the business of the Financial Aid Committee and the A-133 Update.

MR. CONTRERAS: Good evening. All right. Thank you, General Schwartz. Good evening, Board of Trustees. My report will be brief. There's relatively nothing new to report in the Federal Student Aid programs.

    We've disbursed now $44 million in student aid in over 63 different programs. Over 75 percent of it being in Federal Aid programs. I've attached a spread sheet which includes a pie chart, breaking down all the programs and their percentages. And then I even included a detail of how much in each program we've expended year-to-date, which
doesn't include Summer.

You will notice, this year over last year, because I put in last year's summary reports, that the student loan borrowing continues to increase at a rapid pace. And we've already exceeded the amounts students have borrowed from all of last year, which doesn't include the Summer One and Summer Two semesters, in which we'll have at least a couple, if not several million more in student loan borrowing over the Summer.

We are gearing up in processing for the 2014/2015 year, as well as implementing many of the new regulations that come into play, which includes the limits on the subsidized student loan which, much like the PAL loan limits, students only get so much time now to get a subsidized student loan. And we're implementing those new regulations.

The Federal PELL Grant will increase by $85, to $5,730, from $5,645 for students that have a zero expected family
contribution. The threshold of students that are eligible will also increase, as well. So any proposed increase in tuition could be offset to some of these needy students through the increase in the Federal PELL Grant.

Although we did receive a $52,000 cut in the Federal Work Study Program, which equates to about 22 to 25 less students receiving funding in that program.

We are doing a final push aggressive campaign to get students to complete their FAFSA before they leave for the summer semester or to complete their financial aid file. Our collaboration with DC OSSE and the U.S. Department of Education on March 15th, our FAFSA College Expo, we felt was relatively successful, even though we had to compete with the Rock and Roll Marathon and impeding traffic with D.C. in getting the UDC.

We look forward to hosting the event again next year and offering it perhaps twice, early late fall and early spring.
Customer service improvements --
of course, while we've disbursed the DC OSSE
money, the Mayor's scholarship fund, which was
approximately $300,000 this year. We're
hoping the fund will be renewed for this year,
of course, pending everything that's going on
with DC Promise and whatnot. So we anticipate
we'll have some type of District funding next
year.

We are implementing financial
literacy. As student loan lending increases,
of course, as I mentioned before, our cohort
default rate is also increasing. And we
believe that no student should default with
all the options that are available. But part
of our financial literacy is going to be -- is
implemented in part of our orientations and
parts in the class curriculum. We also had a
Vista Program, in which the Vista member is
hired to come in specifically to do financial
literacy. So we're going to collaborate with
that individual to go over responsible student
borrowing and options to avoid default.

We are continuing the liquidation
of the Perkins Loan program. And I hope to
have an update for you at the next Board
meeting to discuss what that had entailed, as
well.

Are there any questions on the
financial aid updates? Yes?

TRUSTEE SHELTON: Just one, really
brief. I don't know why I'm -- I missed it.

When we award a fund, any of these grant
awards, and the disbursement is less than the
amount of the award, what happens with those
dollars? If I've asked it before, I
apologize.

MR. CONTRERAS: No. No. No. You
haven't. Actually, what we do is we reconcile
them. We see if the student actually was
eligible for them. If not, we reallocate the
funds to other students that meet the
eligibility requirements. So, for example,
we have some unspent funds of around $10,000. We're going to allocate those to students that attend summer semester. Some of the funds, too, may be a result of a return to Title IV refund. A student enrolls, and then they withdraw less than 60 percent of the period. So we're required by law to pull some of that money back. But we could reallocate that money to other students. And so, any remaining funds that we have that shows unspent in the program, we'll spend over the summer semester.

TRUSTEE SHELTON: Okay.

MR. CONTRERAS: Some of it, too, is moving the money around. For example, if we've overspent in Federal Work Study and we have a little left over in FSEOG --

TRUSTEE SHELTON: Yes?

MR. CONTRERAS: -- we can transfer that money, up to ten percent -- actually 25 percent in that program. So we kind of move the money around to make sure it's reconciled
TRUSTEE SHELTON: Okay.

MR. CONTRERAS: -- by the award year close.

TRUSTEE SHELTON: Okay. So it's supposed -- awarded is supposed to be either equal to or less than the grant?

MR. CONTRERAS: Yes.

TRUSTEE SHELTON: So you try to make it equal to the grant?

MR. CONTRERAS: Yes. After all is said and done, the amount that's been accepted should equal the amount that's been actually disbursed. And so we go back through that and identify those areas and make sure that they're equal. And that's what we are in the process of doing now.

TRUSTEE SHELTON: All right.

Thank you.

CHAIR SCHWARTZ: I know, the last time you reported that our three-year default rate was right about 18.6. And you're
monitoring that to make sure it doesn't get higher than that?

MR. CONTRERAS: You know, that's — let me kind of break this down for you. We actually attended the default management training with the U.S. Department of Education. And we talked about the significant increase. Because, in 2009, the two-year cohort default rate was 7.1 percent. For 2010, the three-year cohort default rate jumped to 18.6 percent. I didn't bring the actually numbers. But, in numbers of students, it's actually a small number of students that comprised that total of the numerator and the denominator.

What happens now is we have a student loan debt of $22 million. So what will happen, of course, if the default rate may continue to rise. And it actually takes at least a two to three year period for what we've implemented now in terms of default prevention, financial literacy, outreach to
delinquent borrowers, to catch up with the
default rate. And so next year's default
rate, the 2011, may actually spike as well.
But, once we see that what we've implemented
this year and in future years, should tip the
scale. So you're going to see a slight
change. So, as we catch up to what we're
doing now for 2013/14, you'll start to see
lower default rate because we're not taking a
more proactive approach in our outreach and in
the default prevention plan where, in the past
years, it hasn't.

CHAIR SCHWARTZ: I want to thank
you for your proactive move, financial
literacy, and everything else you do. But
what you also mentioned is that numbers for
borrowing are increasing.

MR. CONTRERAS: Yes.

CHAIR SCHWARTZ: And what you also
mentioned a couple meetings ago, that you're
in the red, once you get closer to 25 percent.

MR. CONTRERAS: That actually --
the Federal rule is, if you have three years at 30 percent, which unfortunately a lot of private colleges and HBCs have experienced, if you have it for three years, you could lose Title IV eligibility. If you have one year at 40 percent, you get a real nasty letter from the Department of Education saying you need to turn it around or --

CHAIR SCHWARTZ: And I'm sure that Dr. Lyons really doesn't like nasty letters.

MR. CONTRERAS: Yes. We want to keep those nasty letters away from him. But I don't -- at the same time, I wanted to apprise you that we will probably see another slight increase when the 2011 cohort default rate comes out.

CHAIR SCHWARTZ: Okay.

MR. CONTRERAS: But as 12/13 comes, we'll start to see that decrease. Not just the university itself, but the U.S. Department of Education develops more awareness in its programs to students and the
loan servicers. Because the intent is, when
the student defaults, everyone loses. The
school loses with the cohort default rate.
The student loses with the bad credit. The
tax payers lose with the money not being paid.
So it's easier to get this kid on income
contingent repayment and have him pay $20 if
he's working at McDonalds', rather than
default. So that's sort of the aggressive
campaign, I think, with all the parties
involved, is that there's no reason you should
default if you have income contingent
repayment.

And then, of course, after 20
years, the loans are written off. But the
portion that's written off is taxable. So I'm
not sure if it's better to owe the IRS or owe
-- you know, either way, you're going to have
to pay the Federal government, which isn't
always a good thing.

Single Audit update, we have not
received any formal NFRs from KPMG. We do
anticipate findings this year because they were a ripple effect from last year. When the findings were exposed, it was sort of too late to retroactively go back and fix them for 12/13. And, although we're confident that they're corrected for 13/14, we were aware that some would repeat in 12/13. However, they're are a number of other areas that did not repeat. Like KPMG also did some new testing, in terms of residency and other areas that they had not tested prior. So that may result in findings, once they've gone through those areas.

But I will be more than happy to provide a final report, and I'm assured William Nelson and Krishna Sariaya, and everyone will kind of provide a comprehensive report with solid corrective actions and controls. Because we can't afford repeat findings. And we take this matter very seriously. And it needs to sort of get to the root of how or why those controls are -- or
those findings are recurring and what we need
to do to prevent them and insure the
appropriate corrective actions are in place
with solid controls that are monitored, if not
second and third review.

CHAIR SCHWARTZ: The last time,
you mentioned a contract to help us with that?

MR. CONTRERAS: Yes. We were
actually working with the U.S. Department of
Education, Minority Serving Team. And, in
fact, Dr. Epps and Dr. Lyons and a focus group
will be meeting with the U.S. Department of
Education, I believe, next Wednesday --

VICE CHAIR EPPS: That's correct.

MR. CONTRERAS: -- and we're going
to identify some of these areas and how that
segment of the Department of Education kind of
can assist us through the transition to
identify why these are occurring. You know,
is it training? Is it lack of awareness of
compliance? Is it systems or its manual
processes? So that we can identify what's
wrong and what we need to do to fix that. And they're a very supportive unit of the Department of Education because they don't want to see schools in a position of audit findings. And they will work with us to see us through.

And I'm not sure. Perhaps President Lyons and Dr. Epps will have their report after meeting with the Department of Education --

CHAIR SCHWARTZ: Okay.

MR. CONTRERAS: -- next week, as well.

VICE CHAIR EPPS: We did have our conference call with the Department of Education. I'm sorry. Valerie Epps, Vice President of the Student Affairs. We did have our conference call. Okay. Valerie Epps, Vice President for Student Affairs. We did -- James and I did, along with Colin Touhey from the community college, did have a conference call with the Department of Education,
concerning helping us -- providing training
for the staff and so forth for -- so that we
could be prepared for our next A-133 audit.

CHAIR SCHWARTZ: Our problem with
staffing -- do we have adequate appropriate
staffing, at least?

VICE CHAIR EPPS: Well, probably
James would probably always say no. But no,
I'm just teasing. James is in the process of
hiring an additional counselor. That position
has been posted and I believe his emphasis for
that counselor would be again, on the
literacy/education program person.

MR. CONTRERAS: Yes. And Dr.
Lyons has actually too established an ad hoc
committee that comprises William Nelson and
some other members, so that we can really go
down to the root of what these findings are.
I think there's a misnomer that an A-133 audit
is a financial aid audit, when actually it
comprises all other factions of the
university. So, as there's findings that
relate to cash management in the finance office and findings in terms of enrollment records retention residency transcripts, which are all evaluated to insure the student is compliant in its policies, then those findings should be shared and the university, as a whole, will come up with the corrective actions for all of those findings. While financial aid, yes, addresses their findings by either automating manual processes, insuring the controls are in place with adequate staff and other needed resources and tools, which include the U.S. Department of Education.


MR. CONTRERAS: Thank you. Have a good evening.

CHAIR SCHWARTZ: Yes. Health Services?

VICE CHAIR EPPS: Okay. Well, we are fortunate, this afternoon, to have our
insurance brokers with us, as well as our new Director of the Student Health Center. And we had a meeting, all of us, earlier along with Mr. Nelson and David Garnett from Student Accounts, because we all have to work together to make the health insurance program work. And I'm going to ask them to stand and introduce themselves. And then we will start with Mr. Opperman, who is our contact person for United Health, to make his presentation first.

Please stand and introduce yourselves. Come to the mike.

MR. GRIFFIN: My name is Todd Griffin. I'm with Conner, Strong, and Buckelew, who is the department casualty insurance broker for the University of the District of Columbia.

MS. SHULTIE: Hi. I'm Fawna Shultie. I am the account manager with Connor, Strong, and Buckelew, and I handle the day-to-day operations for the insurance for...
MR. OPPERMAN: Hi. My name is David Opperman and I represent United Health Care, the provider of the student health insurance.

MR. GRIFFIN: We put together a kind of lengthy presentation here for you. But if you wanted to kind of hit some of the highlights here for you.

CHAIR SCHWARTZ: That's fine.

MR. GRIFFIN: So if you go to page 8, that starts with the 2014 plan modification. This year PPACA has imposed several new changes to the current program.

CHAIR SCHWARTZ: Are your pages numbered?

MR. GRIFFIN: No, it's not. It's that -- that presentation there.

CHAIR SCHWARTZ: The blue one?

Okay.

MR. GRIFFIN: The blue cover.

CHAIR SCHWARTZ: Okay. And the
The title of the page is 2014 Plan Modifications.

MR. GRIFFIN: The title of the page is 2014 Plan Modifications.

CHAIR SCHWARTZ: Thanks.

MR. GRIFFIN: No problem.

Everybody there?

CHAIR SCHWARTZ: You can go ahead.

MR. GRIFFIN: Great. So the first one is the maximum benefit is increased from $500,000 to an unlimited benefit. So there's no limit now to the benefit underneath the program. Pre-existing conditions exclusion has been removed, along with several limitations. All deductibles, co-pays, co-insurance, and policy deductibles now go towards the out-of-pocket maximum, whereas previously, only the coinsurance provision went towards the out-of-pocket maximum. And then there's no set limits for durable medical equipment, accident related dental, or elective abortion.

Also, there's an implementation of
pediatric dental and vision. Pediatric dental
and vision is considered for those students
that are up to the age of 19 years old.

What's that?

TRUSTEE SHELTON: I just said it
was too late for me.

MR. GRIFFIN: Oh. To continue to
the next page, each state and also the
District of Columbia, has the right to require
specific benefits, in addition to those
required by PPACA. Some of the essential
benefits imposed by the District of Columbia
-- there's a laundry list of items here -- I
won't go through each one. But they include
infertility services, transplants, medical
foods, growth hormones, and blood products.

CHAIR SCHWARTZ: You said
transplants are covered? Or are limited?

MR. GRIFFIN: Yes. With donor
benefits.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: Beverly, you had
a question?

MS. FRANKLIN: I just wasn't clear on a couple of statements. You mentioned BACA?

MR. GRIFFIN: No, sorry, PPACA. Yes. That's -- they're referring to it as ObamaCare. And it's actually -- it was summarized in the first part of the presentation there, if you skip back to -- I have page 6. It's called the Overview of the Patient Protection and Affordability Act. So what happened is basically the U.S. Department of Health -- Human Health Services, determined that the student health and accident program fell into -- it was basically a group program or a group medical policy and it was not exempt from the Patient Protection and Affordability Act. So now it has enforced certain requirements and, over the last two years, we have had a step-up program of going from smaller policies, which provide limits of about, you know, we had a $25,000 limit, to...
last year we had a $500,000 limit. And this
year, we're required to have an unlimited
benefit, along with several other provisions,
which I already discussed.

MS. FRANKLIN: Okay.

MR. GRIFFIN: So we'll skip back
ahead to the third slide, discussing the 2014
plan modifications. The Federal guidelines
have issued certain standards for these group
care medical plans. And they issue different
actuarial values, whether it's bronze which is
the lowest plan level, silver, gold, and
platinum. These designations are provided
where we have to meet certain actuarial
guidelines. Those guidelines consider co-
pays; they consider the premiums paid;
deductibles; and out-of-pocket maximums of the
plan, along with several other factors. But
those are the basic ones that really drive the
need of us with regard to where it's going to
fall.

Each plan -- everybody's plan --
must be within two percent of one of these factors. So, if it's to be considered a bronze plan, for example, it would have to be at 58-62 percent. So it would be somewhere within that two percent corridor on each side of 60 percent. To be a platinum, you'd have to be at 88 percent to 92 percent. The program that we have in place for UDC is at 88.5 percent, actuarial, so that puts you at a platinum plan.

And there's a separate handout that we provided that shows what's provided on basically the Government networks. And it compares and contrasts the silver plan, which is the second lowest plan. And you can see that that program has higher deductibles, higher out-of-pocket maximums, whereas this -- the program that we're -- put together -- the platinum program with United Health Care has an $150 per insured person deductible; a $400 per insured out-of-network deductible; a $25,000 in network maximum; and a $5,000 out-
of-network maximum.

The coinsurance provisions for in-network are 80 percent; out-of-network is 60 percent. And the premiums that we have are substantially cheaper -- almost a third of what you'd expect to pay on the open market.

So this goes into our renewal rate comparison on the next page. The current rate for the $500,000 benefit is shown on the left hand side of the graph and you work your way over to the current premium, and then the renewal premium on the right hand side of the graph. The renewal premium represents a $56 increase for all of the increased benefits that we discussed. The actual premium rate went down, but the renewal fees have increased under PPACA's hat. PPACA's taxes have stepped up, along with the fact that we have to go from a $500,000 benefit to an unlimited benefit affected the premium marginally.

And you can see that there was also coverage for spouse and dependent
children. Last year, we had a -- we undertook a rigorous marketing effort. We had AIG, last year, who was the current program -- they were on the current program. We had GM Southwest come in with Blue Cross/Blue Shield; we had ETNA come in, all to compete with United Health Care. And United Health Care had the most competitive program with the most available network to students. United Health Care is actually the largest provider of this type of insurance across the country. And we feel like they're a good partner for UDC.

Dave, do you want to go through some of the actuarial information for the year?

MR. OPPERMANN: Statistics?

MR. GRIFFIN: Yes. Statistics.

MR. OPPERMANN: Sure.

CHAIR SCHWARTZ: If I asked the correct question on the performance or the usage by students over the past year, has anyone ever reached the $500,000 threshold?
MR. OPPERMAN: Not yet. And the issue is we're only six months into the plan year. So we started the plan this past August. So on a student plan, the way the student plans work, it will take -- we'll pay claims on this policy year for 18 months from the time the plan started. So you're not going to really know, you know, people have -- have another 12 months before we'll finish paying claims on the policy year. So it's still a little early to tell.

What I -- what I can tell you today, just for some statistics, so we -- so far, we've had 317 students actually take advantage of the plan, so far into the year. That represents about 19 percent of the insured population. What will typically happen -- the typical student insurance plan, by the time the year ends, it will -- it will provide somewhere between 50 and 65 percent of the insured students -- will end up accessing care. And that's the typical number for
This one, because it's a brand new plan, it's a little early in the year to know where it's going to end up. I can tell you, so far to date, out of the 317 that have accessed the care, 17 of them have had claims paid over $25,000. And those 17 claimants that have already gone somewhere over $25000, I mean, you know, somebody could be at $20000 or $30000 today, represent 54 percent of the claims already paid to date this year. But it's just -- it's just so early to tell.

When we look at our book of business and compare -- compare it to where you guys are at, when -- when this year ends, we estimate we're going to pay somewhere in the $1.3 million of claims. And, for the first six months, you're just shy of $300,000 in paid claims. So it's just so early to have any real meaningful information.

CHAIR SCHWARTZ: Okay.

MR. OPPERMAN: When we come back
in another ten months and take a look at it, you'll have a real good picture of how your utilization and where it's going. Is it going to prescription drugs? Is it going to hospital room and board? Is it emergency care? Exactly what kind of care is it? So, as we roll through this and we provide reports every quarter to your broker and the university, we monitor that for you going forward.

CHAIR SCHWARTZ: Okay. Thank you.

MR. OPPERMAN: Yes.

MR. GRIFFIN: The second slide, if you go all the way down to the bottom, another thing about United Health Care is that they provide platinum programs to a couple local universities, like the University of Maryland, American University, and Georgetown University. UDC is priced considerably below all of those universities with regards to premiums.

So it's a competitive program. It
provides major medical coverage, not just catastrophic coverage. And if there are any more questions, we will field the questions.

MR. OPPERMAN: Yes. Just a point on the network, already this year, we've got over 88 percent of all the claims are being paid in network. What we'll expect is, by the time the year is done, we'd expect 92 to 94 percent of all the claims to be paid in network. What that means to us is that your students are not having a problem finding in-network doctors, you know, finding appropriate care.

And the other thing I'd like to point out that makes your plan different from some of the other ones, one of the other components of this plan is we integrate with your student health center on campus and actually, for all care that's handled at your health center, we reimburse all those expenses at the health center, based on a fee list that we've been provided, at 100 percent without
any copays or deductibles.

So your students really have three tiers of care to go to. They can go to your health center and get care there at 100 percent with no copays, no deductibles. And only where the health center cannot provide their care will they then go out to an in-network provider where they end up subject to the deductibles and copays. So you really have three tiers of coverage here for your students on campus.

CHAIR SCHWARTZ: Thank you.

Trustee Shelton?

TRUSTEE SHELTON: I'm skipping to a page where you say considerations and strategies. Waiver Guidelines prior to the Fold? What is the implication for us? I'm not too far ahead am I?

MR. GRIFFIN: No.

TRUSTEE SHELTON: That's the next page after the figures for Georgetown --

MR. GRIFFIN: Right. Right.
TRUSTEE SHELTON: -- and
American U, and Maryland.

MR. GRIFFIN: Right. So one of the
topics that we discussed in our earlier
meeting was what we should establish for
waiver guidelines as to what would be
acceptable insurance for the students to have,
so that they could waive out of this program.
Because that's something that's going to be
set by the university as to, okay, is Medicaid
-- if they have Medicaid, is that going to
count as, you know, they could -- they could
waive out of this program? Or if they went
onto the open insurance market and bought a
bronze program, is that something that would
be acceptable for the university to say okay,
they have insurance; we don't have to require
them to have this insurance program?

TRUSTEE SHELTON: The reason that
I'm concerned is that we're at the end of our
working year. And you suggest that it needs
to be in place in the Fall. And we haven't
had any presentations of any language to
develop these policies. Do you all have any
templates that you would share with the
Student Services on waiver issues --

MR. OPPERMANN: Absolutely.

Absolutely. And we have some in place now.
I mean, we -- we used some of them this year.

MR. GRIFFIN: Right. Correct.

MR. OPPERMANN: What we've -- what
 -- what we're really talking about is not
something that's brand new. It's about taking
what we used this year and taking the lessons
we've learned of what worked and what didn't
work and taking a couple of areas where we had
some softness in the program or some conflicts
and that, and tightening them -- tightening
those up. So it's really not going from --
from zero to here. It's taking the stuff
that's in place and identifying a couple of
the areas that we think we can all do a better
job. And that's really what we discussed
today.
And we've taken away some notes
today of some things to provide to help make
decisions in those areas. Yes. We have
templates and that for it.

TRUSTEE SHELTON: Okay. It just
says international policies, you know,
policies. And so if you're going to need
Board action, I would encourage expedited as
much as possible, any language you want us to
consider, if we have a role in this
discussion.

MR. OPPERMAN: Okay. All right.

VICE CHAIR EPPS: We were mainly
looking at, you know, at one time, I think
about two years ago, the -- the prices for
international students was more than those of
the domestic students. And now the price for
United Health Care is about the same -- or is
the same, I should say. However, we looked --
we are also looking at, you know, what does
immigration currently require; what is a
comparable policy if someone brings a policy
over from -- I want to; say from Germany, is 
that comparable to our policy in the U.S.?
And those kinds of things.

TRUSTEE SHELTON: Yes. And the 
question that I'm worried about is if the 
Board has to take an action.

VICE CHAIR EPPS: Yes.
TRUSTEE SHELTON: To be prepared, 
you know, for these issues.

VICE CHAIR EPPS: Right.
TRUSTEE SHELTON: It needs to be 
done soon.

VICE CHAIR EPPS: Expeditiously.
TRUSTEE SHELTON: Yes. And again, 
I do understand that -- I know that they have 
documents that can help us with the different 
conflicts that have occurred.

MR. OPPERMAN: Sure. Absolutely.
TRUSTEE SHELTON: Because we don't 
have to reinvent the wheel.

VICE CHAIR EPPS: No. Absolutely 
not.
TRUSTEE SHELTON: We just have to get a wheel to rubber stamp.

VICE CHAIR EPPS: Sure.

TRUSTEE SHELTON: Not rubber stamp, but to use as a template for our plan.

VICE CHAIR EPPS: And one of the things, I think that has been helpful in working with United Health Care is that we have weekly meetings; phone conferences with William Nelson from the Law School. Because their students certainly have the same issues that we do. Or to see if there are any issues with that particular population. And then, of course, we use background and knowledge about our accounting processes and also David Garnett sits in, so that we can -- and sometimes someone from IT as well, so that we can make certain that we have a smooth process. So we meet weekly; we talk about what difficulties we're facing; what successes we have; and go from there. So it's been very helpful to -- I think -- to both United Health
Care, as well as the university.

CHAIR SCHWARTZ: Okay. I want to thank you all for coming in. For the recorders, did you capture the names, or would you like their business cards or --

COURT REPORTER: The spellings, at least.

(Whereupon, off mike for a while to secure spellings of mentioned names.)

CHAIR SCHWARTZ: Okay. Great.

Thank you very much. Thank you for coming in.

VICE CHAIR EPPS: Trustees sports, before they sit down, Mr. Opperman, did you want to talk about -- or else I can have Dr. Elliott -- about the numbers of students that we've had enrolled the last year and how much money we have taken in -- the university has been reimbursed since -- over the last six months?

MR. OPPERMAN: Sure. So when we looked at the statistics of the plan to date
-- and, like I said, taken with a grain of salt because these are as of March 31, so it's still really early in the year -- but after the fall enrollment, we had 1,190 students enrolled in the plan from the fall. After we went through open enrollment for your spring semester, we added an additional 476 insured students in this spring. Out of those total students, we actually only have two spouses covered and two children.

So it's predominantly students.

A couple of other facts that I share with everybody today, so based on the enrollment and our projections for what they're going to come in for the summer, we expect the annualized premium for the student insurance plan to be $1,677,584. That's where we think it will end up all in at the end of this year. When we take the claims that have been paid through March, and we take United's book of business and how it ends up after the 18 month period, and we project yours out, we
think yours -- as of March, we had paid about
$240,000 in claims, with another $113,000
pending. But when we take that out, based on
a case your size in the United Health Care
book of business, we expect the final number
of claims to be paid to be $1,291,740.

We then took that. We sort of
looked -- we put some statistics of where the
dollars are going today. Right now, of the
claims that we've paid to date, 33 percent are
paid for prescription drugs; 18.7 percent have
gone for students who have had an inpatient
admission for room and board and hospital
miscellaneous expenses; we have reimbursed --
10.23 percent of the claims paid to date have
been reimbursed to the health center for
charges for students seeking care at the
health center; almost nine percent for
traditional physician visits; a little over
eight percent for emergency room visits; seven
percent for surgeries; and six point seven
percent for lab and x-rays.
And, like I said, right now in network utilization is at 88.48 percent. And we expect that to be somewhere in the low 90's. And, basically, we look at it, if you can get in network percentage utilization to 90 or above, that -- that -- that -- because you're never going to get 100 percent just because people travel and move and things like that. So that's basically the statistics today. I think I'd already shared with you the number that have used it. Like I said, another eight or ten months from now, it will be a lot more meaningful information.

I mean, prescription drugs looks like a high number. Like I was explaining today, because they go to the pharmacy and you show your card and you pay your $15 and you get your prescription, they get paid very quickly and they get paid early on. So that 33 percent of claims probably ends up 12-17 percent of year. So as prescription drugs is a percentage of overall claims comes down,
medical care as a percentage of claims, will go up.

CHAIR SCHWARTZ: Okay. Thank you, very much.

VICE CHAIR EPPS: Thank you.

MR. OPPERMANN: You're welcome.

CHAIR SCHWARTZ: Go ahead.

Housing?

VICE CHAIR EPPS: Housing? Yes.

We have before us Ms. Juanita Gray, who is going to give us some good news about student housing. And some challenges that she's facing.

MS. GRAY: Juanita Gray, Director of Residents' Life. Would you like the good news or the bad news?

VICE CHAIR EPPS: The good news.

CHAIR SCHWARTZ: The bad news.

MS. GRAY: The good news?

VICE CHAIR EPPS: We'll just save the good news for last.

MS. GRAY: The good news is we are
currently working on our --

(Whereupon, some off mike
discussion ensued.)

CHAIR SCHWARTZ: Go ahead.

MS. GRAY: Well, I'll start with

the good news. The good news is we are
currently starting with our summer conference
schedules. So I have confirmed two
conferences who will be bringing in about a
little under $10,000 and in progress with
three additional conferences that could bring
in excess of over $100,000 if we get those two
conferences -- excuse me, those three
conferences in. So, by next week, I should
have for sure on whether or not those three
conferences will be coming to stay with us
this summer.

Currently, we are working on
several projects. The first one is a key
project that I'm working on with Dr. Epps with
in changing the locks that we have in our
current buildings. We currently use just the
regular locks that students can go to the
corner store and get a key for. That's posing
some security issues. So we're looking into
getting some university regulated locks that
you can't just go to the local 7-11 and make
a key with.

TRUSTEE SHELTON: They're very
gifted and talented.

CHAIR SCHWARTZ: Have we looked
into the electronic locks -- the proximity
locks?

MS. GRAY: We haven't looked into
those, simply because of the cost of it.

Right now, it's effective and a cheaper cost
to go with just regular university grade
locks. We can actually look into that in the
future. But, as of right now, that's not
something that we're currently looking at.

TRUSTEE SHELTON: But how are you
projecting -- excuse me.

CHAIR SCHWARTZ: Go ahead.

TRUSTEE SHELTON: But how are you
projecting to pay for these locks?

MS. GRAY: Well, with the money

that we get from the summer conferences, if I
do get the $100,000 plus, that money would be
used to utilize some of it.

VICE CHAIR EPPS: We requested

some of that be used.

MS. GRAY: And we are requesting

some from facilities, as well.

TRUSTEE SHELTON: And what I'm

saying to you is, if you have money, get the

best. The hotels are using the proximity

keys.

MS. GRAY: Yes?

TRUSTEE SHELTON: And they have

the best in-building security and access

control. If you're going to go, don't tiptoe.

MS. GRAY: Right.

TRUSTEE SHELTON: Because you may

end up with what you ask for. Ask for what

you want.

MS. GRAY: Absolutely.
TRUSTEE SHELTON: Give the figures and then let us fight.

CHAIR SCHWARTZ: Because if a set of keys get lost --

TRUSTEE SHELTON: Or your boss fight. Excuse me.

MS. GRAY: Well, that is also something we have to work with the Consulate and the Archdome, because that would sort of modify their doors. So, if it is something that's going to modify their existing door, then we would have to pay the cost of that, as well.

TRUSTEE SHELTON: It's just a door knob and electricity.

MS. GRAY: Well, okay. I will put that on my radar. Absolutely, sir.

TRUSTEE SHELTON: I'm just telling you, they --

TRUSTEE ISAAC: Another -- when you say the proximity locks, I assume you're talking like being able to use your student ID
TRUSTEE SHELTON: A specific coded card that allows you access.

CHAIR SCHWARTZ: You could use your card in those locks. Yes.

TRUSTEE ISAACS: Right. Well, I know that we have those proximity locks at the Law School and use them from time to time. But there's some times when our ID's won't work right. And we would need to have somebody 24/7 to be able to correct those issues. So that's something to be aware of.

TRUSTEE SHELTON: So that's security in the dorm. And there's a 24-hour security service that issues ID cards. That's a good point.

TRUSTEE ISAACS: Yes.

TRUSTEE SHELTON: It's just that we'll have it in new places. And if it's -- if you're going to do it, do it to the best --

TRUSTEE ISAACS: Right.

TRUSTEE SHELTON: Go for the best.
TRUSTEE ISAACS: I agree with that.

TRUSTEE SHELTON: And then we will work our way to the reality. And since you're having "fun money", I mean, I'm sorry, you know, it's imaginary money, if it comes, you've got it. Get yours on top. You know, but if you go for a $2 lock, we'll get your the $2 lock.

CHAIR SCHWARTZ: There's no harm in getting an estimate. And then we will review the two estimates and see where we go.

MS. GRAY: Okay.

TRUSTEE SHELTON: And negotiate. Start negotiating. Because the apartment building may be interested in joining in on that, you know. You know, we put up a little, they put up a lot. Because they too want to improve their locking system.

MS. GRAY: Absolutely. I will look into that and, when I get more information --
TRUSTEE SHELTON: I'm just encouraging you.

CHAIR SCHWARTZ: Thanks.

MS. GRAY: Thank you.

CHAIR SCHWARTZ: Okay.

TRUSTEE SHELTON: Just a few more things. We are currently working on our closing information for the students. So e-mails have gone out. We have a closing meeting this Tuesday at 8:30 p.m. All are welcome to join us if you'd like. It's in Building 41, Room A-03. We'll be going over all of the closing and the charges for any damages and/or if students are not cleaning their apartments appropriately.

We're also working on bringing in cleaning crews to turn over the apartments after the students move out. The turnovers will include cleaning, deep cleaning, shampooing carpets, painting where painting needs to be done; working with our furniture company to replace any broken or damaged
furniture, and we plan to have all of that
done within a week's period of time. I'm
currently looking at three different companies
who -- it's 35 apartments, so of the three
companies that I'm working with, we'll be
providing bids here shortly. And, from those,
we will choose which company is the best fit.

TRUSTEE SHELTON: Mr. Chairman?

CHAIR SCHWARTZ: We'll discuss the
size of the bids; the rental versus
procurement; any more thoughts on that?

MS. GRAY: Yes. I am actually
looking at different -- there's, believe it or
not, hundreds of different residential
furniture companies. So I'm currently putting
together a proposal of five to seven. So far,
I have information for three of them. I'm
putting together that proposal, what it will
look like to purchase furniture, as opposed to
renting the furniture. It is going to cost
out of pocket in the beginning to purchase
furniture. But the reality is, at the end of
the day, the furniture will last longer; we'll own the furniture; but the question is where we will store the furniture. If we ever need to store it, we do have to buy extras, just in case things break or something needs to be replaced. So I will be working with facilities to designate some storage areas for those pieces.

I have procured five storage spaces in the Archdome, but they're not big enough spaces to store furniture -- maybe a few mattresses, but they're not big enough to actually put huge furniture pieces.

But I'm not familiar with changing the bed size. We currently just have the twin beds.

CHAIR SCHWARTZ: Twin beds is fine.

VICE CHAIR EPPS: Yes. We would look at twin extra longs, as a possibility. Those are usually better for -- better suited for student athletes, like basketball players,
football players, etc.

MS. GRAY: I will throw out there, having worked at five different universities, the extra long mattresses maybe add two to three inches, maybe.

VICE CHAIR EPPS: Yes?

MS. GRAY: They don't really add that much in length.

VICE CHAIR EPPS: Okay. Okay.

CHAIR SCHWARTZ: Yes, Trustee?

TRUSTEE SHELTON: I was looking for this chart of the summer. Are there open periods? Or are we covered for the whole summer?

MS. GRAY: There will be some open periods with maybe five, six, seven units not being utilized. But I am trying to fill those spaces as we speak.

TRUSTEE SHELTON: Okay.

CHAIR SCHWARTZ: What's a process for a student or someone residing in our rooms if they should damage our rooms?
MS. GRAY: Currently, the process is -- and it is in their contract -- if they damage something, they will be charged the cost of replacing that item and/or fixing those items. So, let's say if a student tears up their mattress, the cost of a mattress -- I don't have the sheet in front of me, I apologize -- but I believe the cost of replacing that mattress would be $700. So we would charge that to the student's account.

We don't want to overcharge the students. We're simply charging the students what the company would charge the university if we had to replace that piece of furniture.

CHAIR SCHWARTZ: But the folks that are coming in in the summer --

MS. GRAY: Yes?

CHAIR SCHWARTZ: -- what happens then?

MS. GRAY: In their contract, it is stated that if they damage any university property, the conference will be billed for
that accordingly.

CHAIR SCHWARTZ: Okay. Okay.

Continue. Any more questions?

MS. GRAY: Any other questions?

TRUSTEE SHELTON: Not at this time.

CHAIR SCHWARTZ: Okay. Thank you, very much.

TRUSTEE SHELTON: We'll get you the next time.

MS. GRAY: Okay.

TRUSTEE SHELTON: Welcome aboard.

MS. GRAY: Thank you, very much.

VICE CHAIR EPPS: Now, you've got to give the bad news.

TRUSTEE SHELTON: You did a good job. The bad news?

VICE CHAIR EPPS: Yes. Okay.

Since you want to hear it.

CHAIR SCHWARTZ: She thought she'd clean get away.

MS. GRAY: Well, the bad news is,
currently -- currently, we have 146 bed spaces. We are not at capacity, as of this spring semester. We have 136 spaces filled. So we do have ten spaces that were not filled. Those spaces were filled this past fall. But, for whatever reasons, the students didn't come back to the university in the fall; they possibly were an athlete and they were removed from the team for whatever reason. I don't have the logistics and the specifics as to why those students did not return. But we do have ten open spaces, currently.

But the good news is, I do have a plethora of applications coming in for the fall. And I do project by June 1 -- or excuse me -- yes, by June 1, I should be completely full for this coming fall. And that's including student athletes, international students, our Brazilian program, and students who are in the D.C., Maryland, Virginia area and out of state.

CHAIR SCHWARTZ: So your bad news
wasn't really bad news?

MS. GRAY: It wasn't that bad.

CHAIR SCHWARTZ: Okay.

MS. GRAY: I tried to sweeten it up a little bit and give you next year's projections.

VICE CHAIR EPPS: There's truth in disclosures, right?

CHAIR SCHWARTZ: But we do have the flexibility given to us by the full Board, to increase the rooms if we need to.

MS. GRAY: We do. And Dr. Epps --

VICE CHAIR EPPS: You can get a list from the Office of Admissions of students -- there were about --

MS. GRAY: 300.

VICE CHAIR EPPS: -- over 300 students who were interested in touring the housing and they were all out-of-state students --

MS. GRAY: Yes. Next --

VICE CHAIR EPPS: -- who were
interested in coming to the university to tour housing facilities. So Ms. Gray and Ms. Russell -- and Donni Russell in the Office of Admissions, and working very closely together to contact those students now to see if they are truly interested and send them the housing information and too, for Ms. Gray to set up appointments with those families to come in and see --

MS. GRAY: Tour our facilities.

VICE CHAIR EPPS: -- so that's why we're hoping by June 1, we have a real number.

MS. GRAY: We're also working with Admissions for the open house next week.

VICE CHAIR EPPS: Yes.

MS. GRAY: So we will be offering campus -- or apartment tours to students who are interested in living on campus. We'll have a table set up, brochures, information about our facilities, and the cost and everything. So we are working very closely with the Admissions Office to generate more
interest in our student housing.

TRUSTEE SHELTON: Yes. We had a big kick-off last year, you know, where we did a lot of assessment and a lot of lining up and organizing to get to know the numbers that were going to be in there. So we're comfortable that this year we don't have to do all that push; that there is enough traffic flowing in to fill it up -- fill up the dorms?

VICE CHAIR EPPS: We are more confident since we have a better working relationship with the Office of Admissions and contacting parents earlier to see if the students are really interested in coming and setting up tours for them.

MS. GRAY: And this week alone, I've seen an increase in the number of phone calls that I'm getting about housing. People are afraid because they're seeing the deadlines online and they're like am I late; am I too late; am I too late; can I still send in my money; can I still send in my
application? And the answer is always yes.

We put the deadlines on there just so they can -- you know, to light a fuse under them. But we will accept applications and deposits until we have no more space available. And then I will start the wait list, just in case we need it.

VICE CHAIR EPPS: Okay.

MS. GRAY: I'm very positive about our numbers this year, gentlemen.

TRUSTEE SHELTON: Good. I look forward to the chit.

MS. GRAY: Thank you, very much.

CHAIR SCHWARTZ: Thank you.

Enrollment update?

VICE CHAIR EPPS: Well, actually she included a little bit of that in her housing presentation.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: We don't -- I don't have any available numbers for us at this time, in terms of how we're looking for
the fall. But, for our next meeting, I will
check with Sandra.

CHAIR SCHWARTZ: Okay. Records
management. I know we had a briefing the last
time. Do we have --

VICE CHAIR EPPS: Yes. The only
thing that I can say right now is that I'm
working with the Office of Information
Technology to -- as we expressed before -- to
have a workshop and we have -- well, they have
helped us to secure funds to put on that
workshop for the records management liaisons.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: We still don't
have money for our full-blown proposal. But
we did submit a request to the Budget
Committee to be able to phase in a records
management program, if we couldn't get it all
right now. So we're working to hear back from
that. But that's all we have at this time.

CHAIR SCHWARTZ: Okay.

TRUSTEE SHELTON: Is that that
service company that had the wonderful --

VICE CHAIR EPPS: Yes. Yes. Yes.

Yes.

TRUSTEE SHELTON: Do they have a phase-in plan that they market? You know, do this the first year; do this the next year?

VICE CHAIR EPPS: No. We're going to ask them as well as -- of course, we have to be competitive now at this point.

TRUSTEE SHELTON: Yes.

VICE CHAIR EPPS: So we will ask all of the future, I guess, companies that we deal with to do a phase in plan. And then Mary Anne Harris will get it out.

TRUSTEE SHELTON: But we can only make an agreement for one year, right?

VICE CHAIR EPPS: Well, I don't know about that. But we will check it out.

TRUSTEE SHELTON: Okay.

VICE CHAIR EPPS: I know we have had some continuing contracts with other vendors before, like when we were working with...
the company Ellucian, in terms of battle.

TRUSTEE SHELTON: Yes.

VICE CHAIR EPPS: So we'll see what we can do. But we're at the stage where we're starting to work with Mary Anne Harris now, in terms of how we would go about doing that.

TRUSTEE SHELTON: Okay.

CHAIR SCHWARTZ: I have one question again, for Ms. Gray before she leaves. WiFi in the rooms, do we have that capability in all of our rooms? And has there been a request from many of the students?

MS. GRAY: I'm sorry, sir. Can you repeat the question?

CHAIR SCHWARTZ: The WiFi access, do we have those in the rooms?

MS. GRAY: Yes, we do. We have WiFi and we have cable.

CHAIR SCHWARTZ: Okay. Thank you, very much.

MS. GRAY: You're welcome.
TRUSTEE SHELTON: I'm sorry. How long have we had the ten room deficit?

MS. GRAY: That started the spring quarter -- spring semester.

TRUSTEE SHELTON: Just this spring semester?

MS. GRAY: So January, yes.

TRUSTEE SHELTON: Okay.

CHAIR SCHWARTZ: Okay. Thank you.

Go on.

VICE CHAIR EPPS: And having Ms. Gray here, she was able to dig down and visit every room and count every person --

MS. GRAY: Yes.

VICE CHAIR EPPS: -- do the bed count and that kind of thing. So she's been on top of things. Yes.

TRUSTEE SHELTON: She's just been going at it.

MS. GRAY: Well, the staff and I went apartment to apartment to apartment --

VICE CHAIR EPPS: She's been like
a dorm mother.

MS. GRAY: -- to get hand signatures from every student to insure that they're actually in that space. And we actually found a few squatters by doing that.

VICE CHAIR EPPS: Yes. That kind of, you know, tempered our numbers there.

TRUSTEE SHELTON: Actually, they were very Kensian, you know, survival of the fittest.

VICE CHAIR EPPS: Yes.

MS. GRAY: It's very interesting. I invite you all to come over one evening.

VICE CHAIR EPPS: Yes. I'd like to. We're supposed to make an appointment with the General to come in and tour this summer.

TRUSTEE SHELTON: I'm not allowed to hang out in the dorms any more.

MS. GRAY: Well, we don't call them dorms. They living/learning environments.
TRUSTEE SHELTON: Yes. Okay. I'm not allowed there either.

CHAIR SCHWARTZ: So yes, I'm ready and able to come over at any time.

MS. GRAY: Okay. I will work with Dr. Epps and her schedule and we will set it up.

CHAIR SCHWARTZ: Student life?

VICE CHAIR EPPS: Okay. Student life? Well, let me say this. One of the things I'll start off with -- one of the things -- I know you'll be happy to see, General, is that we are working with students and I'm sorry Trustee Bell is not here, as we talked about the student bill of rights. And then the cabinet was really supportive of having a --

(Whereupon, technical difficulties ensued and off the record from 7:06 p.m. until 7:08 p.m.)

VICE CHAIR EPPS: We're ready?

Okay. So, as I was saying, the President's
cabinet was very impressed with these items and took it a step forward and asked me to get input from students and staff for responsibilities, as well. So we hope to be able to publish either like a bookmark or for input in the Student Code of Conduct/Student's Rights, but also put student's responsibilities.

And then someone else in the cabinet said we should do the same thing for faculty. Faculty rights and responsibilities. So we've started with this and Ms. Gray has -- did meet with the students in the Residence Halls and asked them what they thought about the students' bill or rights. And they were very supportive of doing this, as well. So we're going to meet with some other student groups --

CHAIR SCHWARTZ: Yes?

VICE CHAIR EPPS: -- and get input for this, as well as the student responsibility part, and then certainly work
with the faculty in terms of -- and the
Provost on the faculty bill or rights and
responsibilities.

CHAIR SCHWARTZ: And, as you said,
you will update the students' handbook with
this bill or rights and responsibilities?

VICE CHAIR EPPS: Yes. With this
information. And also, pass this out at
orientation.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: And the
orientation classes, so the students will know
what their rights are and also what their
responsibilities are, as a student.

CHAIR SCHWARTZ: Okay.

Outstanding.

VICE CHAIR EPPS: So we will keep
you posted on that.

CHAIR SCHWARTZ: Thanks.

VICE CHAIR EPPS: I thought you'd
like this one.

CHAIR SCHWARTZ: Absolutely.
Okay. Counseling Center?

VICE CHAIR EPPS: The student -- I want to talk about the student elections.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: And we are still -- the elections are still in progress because, on Monday the university experienced some technical difficulties in terms of the internet. And all of our students are voting via the internet. And so -- on VoteNet. And so we decided to give the students additional time to vote, instead of ending it Tuesday night. We decided to take this to -- actually this morning at noon is when we cut this off.

So it gave students an extra -- some extra time. Because Wednesday we were also out for the holiday -- emancipation day. So we tried to give additional time for students -- for the student elections.

So, in your packet of information, you can see the candidates in terms of the number of candidates per office that ran --
that are -- that ran. And so certainly I will
send you a note and to the Committee, a note
to let you know what the outcome of the
election -- who won.

Now, for the student member of the
Board of Trustees, we had two candidates.
However, both candidates were declared
ineligible. One for financial reasons and the
other one because they -- and, in fact,
neither candidate had the 99 required
signatures. So, once again, I think in my
four years since -- going on five years since
I've been here, the number of signatures
continues to be a challenge. All except for
our current student trustee.

But when we've had problems it has
had to do with the number of signatures.

CHAIR SCHWARTZ: So we can hold
back on his graduation?

VICE CHAIR EPPS: Yes -- oh, no.

TRUSTEE ISAACS: I love you but,
don't get carried away here.
TRUSTEE SHELTON: Do you mean you wouldn't stay another year for us?

TRUSTEE ISAACS: I'd be divorced before I got married.

VICE CHAIR EPPS: And he wants money.

TRUSTEE ISAACS: I can guarantee that.

TRUSTEE SHELTON: We don't expect you to stay longer.

VICE CHAIR EPPS: So we took this problem to the -- to the President and the Provost and also our legal team. And it was decided that we would hold an election in the fall for the position of student trustee member to the Board of Trustees.

CHAIR SCHWARTZ: So the student trustee cannot serve after graduation?

TRUSTEE SHELTON: Does it say that in here?

VICE CHAIR EPPS: We will take it to the fall. We're going to have to hold the
election in the fall.

TRUSTEE ISAACS: I would have some
questions about how --

VICE CHAIR EPPS: Okay.

TRUSTEE ISAACS: -- this comports
with the DCMRs, in terms -- because my
understanding is my term will end on May 15?

VICE CHAIR EPPS: Yes. That is
correct. Yes.

TRUSTEE ISAACS: Which will leave
the students unrepresented in the interim.

VICE CHAIR EPPS: During the
summer, yes.

TRUSTEE ISAACS: Right. And,
memory fails me a little bit, but it seems
that the DCMR also speaks specifically to the
timing and the conduct of the elections. Is
that correct?

VICE CHAIR EPPS: Yes. Staci, do
you want to speak to that? She's just
waiting. We knew we'd have a question like
this.
MS. MILLS: Staci Mills, Office of General Counsel. You're absolutely right.
The issue is a practical one.

TRUSTEE ISAACS: Right.

MS. MILLS: Yes. Ideally, we would have candidates and then have an election. There are strict dates for when those things happen, and they were on par -- you know, they were on course to get that done. But the simple matter is we don't have eligible candidates. So --

TRUSTEE ISAACS: And I -- just so that I'm clear, I wasn't intending that as a criticism at all of --

MS. MILLS: I understand.

TRUSTEE ISAACS: I mean, all we can do is what we can do with what we've got.

VICE CHAIR EPPS: We understand.

Yes.

TRUSTEE ISAACS: But it may raise the issue that we should probably go to the DC Council and talk about adjusting the DCMRs to
be able to accommodate these special circumstances, to build us some flexibility in how we do things.

MS. MILLS: So that's a perfect segue.

So what we actually -- so the DC Code just talks about the fact that there has to be a trustee -- a student trustee and their term and their criteria for selecting them. It doesn't get into the specifics. We do that in the DCMR and then in our guidelines, both of which we control here at the university. So Dr. Epps and I did sit down and look through the guidelines to try and figure out how to adjust the criteria and the things we need to adjust, so that we could have the flexibility to do what we needed to do.

The only issue is still, even if we adjust it -- if we change the rules, it's April. Students are going to be leaving campus soon. It's just a timing problem. And yes, we could have another election or do something, but graduation is May 9. You know,
what's that election process going to look like? Where are the candidates going to be? So that's kind of how we got to the decision of it just has to be fall. And that's just where we have to be. It's not ideal, but -- but, to your point, we did look at the guidelines and there are some other recommended edits that I think Dr. Epps is going to talk about to try and keep this from happening.

One being lowering the amount of signatures -- verified signatures required. Because the issue -- I said Dr. Epps is going to talk about it, but now I'm talking about it.

VICE CHAIR EPPS: No. You just go right ahead.

MS. MILLS: But the issue is the verification piece. Because, you know, and I will just say this, just in my former student role for a second, you know, I just -- I said this to Dr. Epps. I didn't even know -- I
knew that I had an In number. I didn't know it really and, if you came up to me and gave me a great speech as a candidate, and I said I wanted to endorse you, you know, yes -- I'll sign this; put your IN number down. Ooh, I don't know it; and I going to go to the trouble of going to the registrar and requesting it, etc.? Probably not. Maybe so. You now, depending on how compelling you were.

So that, you know, we just have to kind of deal with the reality, whether students should know their IN number or not or, you know, we have to leave that aside and deal with the reality that, for whatever reason, we are having difficulty with candidates getting the 100 signatures, as required. And if we, you know, how -- how important is that in the process? Do we think that that really reflects how good of a trustee that person will be? Maybe or maybe not. But that's a discussion.
that we wanted to bring before the trustees to see if there is some wiggle room and some revisions that could be done to make sure that we're getting good candidates, but in a way that works for this university. And I will --

I did a little light research -- very superficial, but, you know, these -- the schools ran the gamut with what their requirements were for trustees.

There was one community college that had no signature requirement. They focused more on the application process. So the trustee had to do an application with an essay and, you know, there were a lot of things that they did that made you know that these candidates were serious. And, you know, that's a question. Does that help determine the quality of a trustee that you would get?

So that's the kind of things that Dr. Epps and I talked about. And we have some recommendations; one being lowering the number
of signatures. And there are some other
things in there that we want to bring before
the Board, probably for June.

VICE CHAIR EPPS: Right.

MS. MILLS: I think that's the
next meeting.

VICE CHAIR EPPS: And one part of
it, you took care of, in terms of the calendar
already, right? When you said chapter one and
Chapter two?

MS. MILLS: Yes.

VICE CHAIR EPPS: Of the DCMR?

MS. MILLS: Yes. So, in the
Audited Administration and Governance
Committee meeting, we were looking at revising
Chapter one and Chapter two. Chapter one
includes the section on student trustees and
one -- one of the restrictions is that there
is a 30-day window, during which the elections
have to happen. And -- but the school
calendar, that includes spring break. So
there was always this rush to get this
election calendar done within this time frame. And it created issues for the amount of time the candidates had to get signatures; that they have to campaign; etc., So what I've proposed in that revision is that we take away that window and just say by some firm date, April 15, this election needs to be concluded. Rather than saying between March 15 and April 15, which then had student affairs scrambling to get it done, rather than allowing them to start in February, if they needed to, to allow people time to campaign and get their signatures, etc.

TRUSTEE ISAACS: Yes. Okay. Two things I would say to that. One is that window and how that falls and interplays with spring break and everything was a point of major contention during my election.

MS. MILLS: Yes.

VICE CHAIR EPPS: Okay.

TRUSTEE ISAACS: The other point I would make is if anything, having the election
earlier is better. Because I know, for me, coming into office, there was no transition between myself and my predecessor. And now there won't be any transition between me and whoever comes in behind me. So it — the job is not a joke. It's an important difficult place to be. And just to be able to have a day or two to spend at least, you know, with the person that's outgoing would have been a huge help to me.

VICE CHAIR EPPS: Yes.

TRUSTEE ISAACS: So yes, just don't go any more than April 15, I would implore you. If anything, you know, have the election in February, rather than trying to make it later.

MS. MILLS: Yes. So the April 15 is the date that — the drop dead date that it would have to be done. And then the other discussion we had is that would allow — if there were any special circumstances — set of circumstances, that would give a little time
to -- to have to do a special election if we
had to -- you know, worse case scenario. But
the idea was to open up the back side to allow
the elections to start as early as January or
February or whatever that time period needs to
be.

TRUSTEE ISAACS: Yes.

MS. MILLS: And to say just get it
done by April 15, but not wait until April 15.
Get it done as early as possible.

TRUSTEE ISAACS: Is it possible to
move that April 15 date back a month, even?
Because even at April 15, there's the
certification afterwards; there's a process
that goes on. As you know, graduation is on
the 10th. You know, everybody is gone by
then. So that's leaving like three weeks to
get everything done and do the transition.
Whereas, you know, if you're in the middle of
March, say or the beginning of March, you're
adding a month in there to do things that come
up that's unexpected and still, you know,
provide for that transition time.

MS. MILLS: The date could be

whatever we need it to be.

TRUSTEE ISAACS: Okay.

MS. MILLS: So Dr. Epps, here is

that. And if that's what we need to

recommend, which that makes sense to me. If

that's what we need to recommend, then that's

fine. That's what we'll recommend.

TRUSTEE SHELTON: Well, we had a

history of problems. Last year, EIN numbers

were required?

MS. MILLS: Yes.

VICE CHAIR EPPS: Yes.

TRUSTEE SHELTON: Okay. That's

the first time it's come -- I've been aware

that it was required.

VICE CHAIR EPPS: Right. Well,

remember, we changed it. It was Social

Security numbers when I came. And we changed

it to the Student ID numbers.

TRUSTEE SHELTON: No, I don't
remember. But I just know that we didn't have
this issue the three times that I've been
involved with this. It's the first time that
I'm aware -- I can recall myself that we had
not getting the number of signatures.

VICE CHAIR EPPS: Okay.

TRUSTEE SHELTON: Or the number of
qualified signatures.

VICE CHAIR EPPS: Yes. We have --
the Board had set a precedent in the past of
going down to like 50 signatures.

TRUSTEE SHELTON: That's what I
remember. And we didn't reach that threshold?

MS. MILLS: It was a temporary --
it was just for that one election. We didn't
change it permanently.

VICE CHAIR EPPS: You just
authorized us to do that for that one
election.

TRUSTEE SHELTON: Okay.

CHAIR SCHWARTZ: So what were the
numbers for the two candidates?
MS. MILLS: What were they? 90 --

VICE CHAIR EPPS: 95 a piece.

MS. MILLS: And --

CHAIR SCHWARTZ: Each? They both had 95?

VICE CHAIR EPPS: Yes. And the one student had -- who did not have any financial difficulties, had over -- submitted over 100. But we could only verify 95.

TRUSTEE SHELTON: So are we asking to -- the Board to do something?

CHAIR SCHWARTZ: Can we call an audible and reduce that number?

TRUSTEE SHELTON: Yes. I mean, because equitable to all those who have applied.

CHAIR SCHWARTZ: Yes. Right.

TRUSTEE SHELTON: I'd hate to see -- I don't understand -- I'm not familiar with the history that got us to 100. That's number one.

VICE CHAIR EPPS: Oh, I see.
TRUSTEE SHELTON: So -- but I know we have made exceptions in the past.

VICE CHAIR EPPS: Yes, we have.

TRUSTEE SHELTON: In order to meet the responsibility.

VICE CHAIR EPPS: Right.

TRUSTEE SHELTON: Is it the election did not go off at all?

VICE CHAIR EPPS: No, it did not, this time. Because, when we took the recommendation to the President and to my wonderful Provost and the legal team, it was decided that it would be better to -- to wait until the fall because one of the questions was -- from the other candidate -- was if when she -- when that candidate thought that we might even consider that, well why wouldn't we consider taking away the finance part --

MS. MILLS: Right.

VICE CHAIR EPPS: -- removing that -- waiving that, if we were going to waive the number of signatures. And so it was decided
that we would wait until the fall to have a
special election.

CHAIR SCHWARTZ: Well, now you've
added a new wrinkle. Finance requirements?

VICE CHAIR EPPS: All you had to
be is in good standing.

CHAIR SCHWARTZ: Oh, yes. Well
that part, everybody -- that's understood.
Yes.

TRUSTEE SHELTON: Okay. But I
thought you were saying there was a fee they
had to pay.

VICE CHAIR EPPS: Oh, no. No.

No. No.

MS. MILLS: So, right.

VICE CHAIR EPPS: So trustee
Issacs did not pay a fee.

TRUSTEE SHELTON: No. But my
point is that you can't get in office if
you're not in good standing, financially, for
whatever the reason is.

VICE CHAIR EPPS: Right.
Absolutely. That was the first problem.

TRUSTEE SHELTON: Okay. But that leaves two viable candidates with the same number -- or is that -- am I in error in what I thought I heard/understood?

MS. MILLS: So there were two candidates.

TRUSTEE SHELTON: Right.

MS. MILLS: Both who got the 95 signatures. One was not eligible also due to the fact that they didn't have the -- meet the financial obligation.

TRUSTEE ISAACS: So you would essentially be deciding the election by modifying the rules after the signatures were corrected and that would look not good.

TRUSTEE SHELTON: It's going to look not good.

MS. MILLS: Right. Right. So we were faced -- the dilemma was a bad decision or a worse decision. Right?

TRUSTEE SHELTON: Well, I don't
know about all that. I just hate to see an empty chair. No, it's more than that. This is like the third or fourth time we've had election difficulties with no correct -- no clear corrective action. We've had great candidates who have won through the process. But we should not be in this difficulty. And it's just not the date. It's something else.

MS. MILLS: Yes. The signatures are a challenge. And we did try -- we did attempt to change the amount of signatures required before. But there was some hesitation from, you know, the Board. They weren't in agreement with changing the number of signatures.

CHAIR SCHWARTZ: Which Board?

TRUSTEE SHELTON: Yes. I don't remember that disagreement.

CHAIR SCHWARTZ: This Board?

MS. MILLS: It wasn't long ago. I'll say that. It wasn't that long ago.

TRUSTEE SHELTON: Maybe it's one
that I was not here for.

VICE CHAIR EPPS: I'm claiming the Fifth. We will take a look at that. And the other thing, is it unlikely that we can also have the President appoint, in an interim -- in case there's a gap, appoint a student to sit in to the Board to look out on behalf of the students of the university until the election is complete?

MS. MILLS: I'll look into that.

Because the sticky part -- and the reason I say I'll look into it is because the code -- the DC Code says that the trustee shall be elected by a ballot. So I don't know -- you know, I don't know if that allows us, even in the interim time, and even understanding that some representation is better than none, you know, that's a great solution. But I just want to -- I would have to look into it to make sure that that's a viable option.

TRUSTEE SHELTON: Mr. Isaac is not finished until the 15th of May, right?
MS. MILLS: That's correct.

TRUSTEE SHELTON: So we're going to have six meetings between now and the 15th of May, so that we can finish all business while we have a student representative. I'm disappointed.

MS. MILLS: Yes. We are too.

VICE CHAIR EPPS: Yes. We were too.

CHAIR SCHWARTZ: Or a statement that says the sitting student will remain in office until released or relieved.

TRUSTEE SHELTON: Yes. We get to give you 100 --

TRUSTEE ISAACS: I can telephone in.

TRUSTEE SHELTON: 180 days.

TRUSTEE ISAACS: I have no objection to that, as long as I can phone it.

But my concern is I want to make sure that what we do is in line with what the law says for us to do.
MS. MILLS: Which is a full time student.

VICE CHAIR EPPS: Yes.

MS. MILLS: So, if you have graduated, then --

TRUSTEE ISAACS: I won't be a student any more.

TRUSTEE SHELTON: You can apply next year for the alumni chair.

TRUSTEE ISAACS: That's right.

VICE CHAIR EPPS: And I thought William Nelson brought up a good point in a conversation today. Saying that -- because we could conceivably, even if we reduce it to 25, come up with this situation again, where somebody turns in 50, but only maybe 20 are recognizable.

MS. MILLS: Yes?

VICE CHAIR EPPS: Because it has to be legible and so forth. So that's some of the problem. But William was saying that, to give the person an opportunity to notify those
students who's signatures were in question to
do an affidavit to prove that that is their
signature -- indeed, their signature, was one
possibility. So we do have some possibilities
to talk about, in terms of discussion.

TRUSTEE ISAACS: What precisely
was the issue with validating the signatures?
Was it illegible or --

VICE CHAIR EPPS: Illegible.

TRUSTEE ISAACS: Okay.

MS. MILLS: Well, and some were
missing --

VICE CHAIR EPPS: Or it could be --
it could be that the IN number was incorrect
and maybe the signature was legible. But I'm
finding that people just don't want to sign
things any more. It used to be I don't want
you to have my ID number. Now I don't want
you to be able to recognize my signature. I
know I've changed my signature myself.
Because I write too plain. And I tried to mix
it up so that it's not as easy to duplicate my
signature, even signing certificates and
things like that.

So I think, you know, with all the
identity theft, people are just not --

TRUSTEE ISAACS: Well, I wonder --
VICE CHAIR EPPS: -- not wanting
to sign as much.

TRUSTEE ISAACS: I know that we do
online voting here.

VICE CHAIR EPPS: Yes, we do.

TRUSTEE ISAACS: What if we had an
online petition process to where people could
go online and sign the petition and that
eliminates -- I mean, it would be --

CHAIR SCHWARTZ: Instantaneous.

TRUSTEE ISAACS: It would make
everybody's life easier.

VICE CHAIR EPPS: No.

That's a good idea too.

TRUSTEE SHELTON: You e-mail into
this box that you're endorsing X for -- as a
candidate.
TRUSTEE ISAACS: Well, or the -- because I forget the website where they ran the election through. But either way, that way it's almost self-authenticating and you're not having to read those God-awful signatures that they write like I do.

TRUSTEE SHELTON: And they would have to be -- it would have to be inside our internal network.

TRUSTEE ISAACS: Right.

CHAIR SCHWARTZ: Yes. Right.

TRUSTEE ISAACS: Just like the voting. It would need to be secure.

VICE CHAIR EPPS: Okay.

CHAIR SCHWARTZ: We will look into that. Whether or not you can have this process reworked before the next election.

VICE CHAIR EPPS: Yes.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: And we will be working on the time line for it, so we can, you know, do this as soon as possible. After
the semester starts, I don't want to see us waiting until November to hold the election.  

MS. MILLS: Yes.  

TRUSTEE SHELTON: Amen. Let me ask a personal question. What's the number of signatures required for the alumni?  

VICE CHAIR EPPS: I don't know.  

Isn't it 100?  

MS. MILLS: I think it's 100 also. Because I think that conversation --  

TRUSTEE SHELTON: No. It's not 100.  

VICE CHAIR EPPS: No. You think it's more?  

TRUSTEE SHELTON: No. No. It wasn't that high.  

VICE CHAIR EPPS: It was less?  

MS. MILLS: I thought it was 100, because I thought that was the point that was raised.  

TRUSTEE SHELTON: I thought it was 25.
VICE CHAIR EPPS: Well, maybe you all reduced it.

TRUSTEE SHELTON: That's what I'm saying. I don't think - that's why I'm asking.

MS. MILLS: I'll check on that.

TRUSTEE SHELTON: Because I don't know 100 people any more.

CHAIR SCHWARTZ: So how did you get those signatures?

TRUSTEE SHELTON: I just don't -- I don't know. I mean, I thought it was 25. I was very comfortable with that in my mind with 25.

MS. MILLS: I'll check on that and I'll check on the appointment -- the possibility of an appointment to the position for the interim.

CHAIR SCHWARTZ: Yes. And it's just interim until someone is elected to the position.

MS. MILLS: I'll check on both of
CHAIR SCHWARTZ: Thank you.

Counseling Center? How is it coming?

VICE CHAIR EPPS: Oh, the counseling center is doing well. It is in the process of looking at staffing for some of the continuation grants like SAMHSA. So we are having to report to SAMHSA, whom the staff will be for the next year's grant. And -- which was -- that grant is for suicide prevention. And that is $1 million over three years -- $300,000 a year. So we're entering the second year of that. And the students -- the counseling center is very much involved in orientation and making plans for the spring orientation and -- they participated in spring orientation.

But they are getting ready for the orientation for the fall and also the open house and how they'll participate in that.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: And, as well as
the -- they did host a women and girls' tea
for HIV/AIDS Day. And they involved --
brought in women from the community and
honored them.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: So that's pretty
much it for the counseling center.

CHAIR SCHWARTZ: Okay. And the --
finally -- Veterans' Affairs?

VICE CHAIR EPPS: Veterans'
Affairs is alive and well and, of course, you
know the VREP Program was extended.

CHAIR SCHWARTZ: Yes.

VICE CHAIR EPPS: Even though they
extended at a time when the veterans were
either already enrolled or not enrolled. So
that created a little controversy there. But,
other than that, they are moving right along.
And we did have the people from the Veterans'
-- I'm trying to think -- Voc Rehab program on
campus. And talk about having a smooth
working relationship with our on campus
veterans.

CHAIR SCHWARTZ: So are the veterans meeting on Saturdays like they used to? One Saturday a month?

VICE CHAIR EPPS: No. I don't think they are. But they are doing more work out in the community. Like helping with the homeless veterans and delivering furniture -- students are pitching in with that.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: To some of the houses that have been rehabbed for veterans.

CHAIR SCHWARTZ: Okay.

VICE CHAIR EPPS: They're being more community active.

CHAIR SCHWARTZ: Okay. So is that captured in the communications of the university?

VICE CHAIR EPPS: We will pass that on to communications, so that they can do that. And on thing I forgot to mention under student life, is that our
students participated in the Honda Classic. And they came in third for our region. So they didn't make the top -- the big eight. And we were all poised to have, you know, video streams so we could watch them. But we didn't make it to the big eight. But we -- you had to be in the, you know, first or second place for your region to participate. So we were in -- we were number three, but our President was there with the students and cheered them on. And so we do have plenty of good pictures with him with the group at the Honda Classic All Stars.

(Whereupon, some unidentified person spoke off mike.)

VICE CHAIR EPPS: Yes. I think she said that we were number three out of 48 teams in our division. So we did well. We hope to do even better next year.

CHAIR SCHWARTZ: Okay. Trustee Isaacs, did you have a communication staff source meeting?
TRUSTEE ISAACS: No, sir. I did not.

CHAIR SCHWARTZ: Okay. Now I really want to thank you. It was a pleasure working with you. I know this is your last meeting of this committee and I -- we may have a full Board in the Whole meeting --

TRUSTEE ISAACS: I've got a conflict with graduation practice and the meeting of the Whole. I'm trying real hard. I want to be here for the meeting of the whole, because that's the --

TRUSTEE SHELTON: You know we make you a cake and it blows up. I thought I'd warn you.

TRUSTEE ISAACS: Well, I appreciate that. But it's been a pleasure working with everybody. And I appreciate your patience and guidance and listening.

CHAIR SCHWARTZ: And we really respect the student trustee on this Board. You bring valuable thought to the committee
and to the Board of the Whole. And you look
out for all the students. And that's what we
need to look at. And I want to thank you for
your support and congratulations on your
graduation on May 9.

TRUSTEE ISAACS: Yes, sir. Thank you.

CHAIR SCHWARTZ: At this time, I
will entertain a motion to adjourn.

TRUSTEE SHELTON: So moved, Mr.
Chair. I want my job.

CHAIR SCHWARTZ: Thank you. This
meeting is now adjourned.

(Whereupon, the meeting was
adjourned at 7:37 p.m.)
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Neal R. Gross and Co., Inc.
(202) 234-4433
CERTIFICATE

This is to certify that the foregoing transcript

In the matter of: Student Affairs Committee

Before: UDC Board of Trustees

Date: 04-17-2014

Place: Washington, D.C.

was duly recorded and accurately transcribed under
my direction; further, that said transcript is a
true and accurate record of the proceedings.

[Signature]
Court Reporter