

NOTICE OF INTENT TO AWARD SOLE SOURCE PROCUREMENT

Title:	A-TECH SYSTEMS Ion Milling System with Magnetron Sputtering Cathode (Refurbished)
Notice Date:	June 18, 2025
Response Due Date:	June 27, 2025
Reference Number:	UDC Reference No.: 202371251/Purchase No.: PO-GF-2025-P-0053-BB
Contract Description:	The University of the District of Columbia (UDC) Office of Contracting and Procurement (OCP) on behalf of the School of Engineering & Applied Sciences (SEAS), Department of Civil and Mechanical Engineering – through its NSF-CREST Center for Nanotechnology Research and Education (CNRE).
Vendor Name:	Bid Service, LLC.
Point of Contact	Brian Brooks Contract Specialist brian.brooks@udc.edu

REFERENCE NO.: 202371251/Purchase No.: PO-GF-2025-P-0053-BB
CAPTION: Procurement of Refurbished A-TECH SYSTEMS Ion Milling System with Magnetron Sputtering Cathode: Sole Source Procurement Without Competition
PROPOSED CONTRACTOR: Bid Service, LLC.
PROGRAM AGENCY: University of the District of Columbia (UDC) School of Engineering & Applied Sciences (SEAS), Department of Civil and Mechanical Engineering – NSF-CREST Center for Nanotechnology Research and Education (CNRE)

DETERMINATION AND FINDINGS OF SOLE SOURCES PROCUREMENT

1. AUTHORIZATION

D.C. Official Code: §§2-354.01(C) and 2-354.04; and Chapter 30 of Title 8(b), D.C.M.R.: §§3002,4(a) and 3019

2. MINIMUM NEED

The University of the District of Columbia (UDC), School of Engineering & Applied Sciences (SEAS), Department of Civil and Mechanical Engineering – through its Center of Advanced Manufacturing, has an immediate and essential need to procure a Refurbished A-TECH SYSTEMS Ion Milling System with Magnetron Sputtering Cathode.

This system is required to support specialized research and instructional initiatives in materials science and surface engineering, critical to the University's advanced manufacturing capabilities. The Ion Milling System enables precision sample preparation and thin film deposition processes, which are fundamental to coursework, research, and externally sponsored grant projects.

3. ESTIMATED COST

The estimated cost for this contract is \$40,650.00.

4. FACTS THAT JUSTIFY SOLE SOURCE PROCUREMENT

- a) Bid Service LLC is determined to be the only practicable source available, and sole source procurement is deemed to be in the best interest of the University and its federally sponsored research obligations.
- b) This refurbished system configuration is exclusively available through Bid Service, LLC. The vendor's technical team has fully reconditioned the equipment to meet original equipment manufacturer (OEM) specifications.

- c) The unit has undergone rigorous refurbishment and quality assurance testing and is offered a **30-day return policy**, which reduces acquisition risk.
- d) Bid Service, LLC., is the **sole vendor** offering this specific, refurbished, and fully functional system configuration at the identified price point. There are no other known sources currently offering a comparable system, refurbished or otherwise, that meets the University's technical, financial, and delivery requirements.
- e) The refurbished A-TECH SYSTEMS Ion Milling System with integrated magnetron sputtering from **Bid Service, LLC** is justified on the grounds that:
 - No other vendor currently offers a comparable system at this cost.
 - The product meets exact technical specifications for ongoing research.
 - Delays in acquisition pose serious risks to grant compliance and student progress.
- f) Notable Value Propositions and Offerings:
 - Extensive experience and proven reliability in the used/refurbished equipment market
 - Rigorous refurbishment process ensuring equipment meets original manufacturer specifications
 - Exclusive access to rare and discontinued configurations tailored to research and academic needs
 - Responsive customer service with flexible acquisition terms and technical consultation
 - In-house technical support, equipment inspection, and performance calibration.

CERTIFICATION OF FACTS BY CONTRACT SPECIALIST

I have reviewed the above findings and certify that there are sufficient justifications to use the Sole Source Procurement without Competition method under the cited statutory authority.

I recommend that the Contracting Officer approves the procurement procedures and method for this proposed contract.

6/18/2025

Date

Brian Brooks

Brian K. Brooks
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with D.C. Official Code: §§2-354.01(C) and 2-354.04; and Chapter 30 of Title 8(b), D.C.M.R.: §§3002,4(a) and 3019 – I hereby determine that the goods and/or services described herein should be procured from Bid Service, LLC.

It is further determined that the cost to the University is fair and reasonable, and that this action is in the best interest of the University.

6/20/2025

Date

Mary Ann Harris

Mary Ann Harris
Chief Contracting Officer