



Office of Financial Aid
 4200 Connecticut Avenue NW
 Building 39, Room A-133
 Washington, DC 20008
 Appeal Submission: fadocs@udc.edu

Satisfactory Academic Progress (SAP) Appeal Extension Request

Submission Deadline:

Fall 2026 – Friday, August 21, 2026

Please note: This request form is intended only for students who have an approved SAP appeal and have remained in compliance with the probationary terms of that appeal. Students who have not met the conditions of a previously approved appeal may no longer be eligible to submit additional appeals.

_____ N00-_____

Last Name First Name Student ID #

Dear Appeal Committee:

I am submitting a SAP extension request. I was granted a one-term financial aid probation period for the (INSERT SEMESTER) _____. I adhered to the terms* of my one-term probation period by achieving a term GPA of 2.0 (Undergraduate)/ 3.0 GPA (Graduate). Additionally, I did **not** fail, withdraw, or receive incompletes during my one-term probation period. However, I have not yet reached the cumulative requirements to remove my SAP flag.

If approved, I understand that I must adhere to the terms of my probation period (receive no F's, W's, or Incompletes and achieve a GPA of at least 2.0 for the term as an Undergraduate/or 3.0 as a Graduate student. Additionally, if I adhere to the terms, I must submit an Appeal Extension Request Form each semester until I meet the minimum SAP requirements. If I do not adhere to these terms, I understand that no further extension requests will be granted.

Student Signature _____ **Date:** _____

FINANCIAL AID OFFICE USE ONLY			
Approved (RRAAREQ=Y) <input type="checkbox"/>	Denied (RRAAREQ=Z) <input type="checkbox"/>	Appeal Notes:	
RHACOMM Updated <input type="checkbox"/>	ROAMESG Updated <input type="checkbox"/>	ROASTAT Updated <input type="checkbox"/>	
SAP Review Committee Member Signature _____		Date _____	

Cumulative GPA: _____
 Term GPA*: _____
 Course Completion Rate%: _____
 Other: _____ *If term GPA below 2.0 UG/3.0 GRAD, student is ineligible for an extension. _____