

NEW!!
HOSPITALITY INDUSTRY
CAREER TRAINING

WHERE?	WHEN?
Hospitality Public Charter High School @ Roosevelt Thirteenth and Upshur Sts, NW Washington, DC 20011	Beginning September 2009 Monday-Thursday 6:00 pm - 9:00 pm

Do you want to work in the hotel industry?

Are you reliable and hard working?

Do you have customer service skills?

THEN LOOK INSIDE FOR MORE INFORMATION ON A GREAT OPPORTUNITY FOR YOU!

FREE
TO DC RESIDENTS



Are you friendly?

Do you like working with others?

Then the Hospitality Industry may be a great career for you!

The hospitality industry provides several excellent opportunities for advancement.

The Washington Hospitality Foundation in partnership with the University of the District of Columbia has designed an industry recognized certification program to prepare District residents for exciting careers in hospitality.

The training program will consist of three parts: orientation, training classes, and career counseling. Participation in all three portions of the program is mandatory, and attendance is compulsory.

Throughout the program, residents will receive exposure to the hospitality industry through shadowing, guest speakers, and hotel visits. All participants will earn industry recognized certificates, as Master Rooms Division Specialists, upon completing four 90 day externships at nearby limited and full service hotels. In addition to the hospitality training sessions, residents will also have the opportunity to participate in resume writing seminars and interview skills workshops.

If you are a District resident over the age of 18 and are interested in an entry-level position in the hotel industry, consider participating in our program. Training classes take place in the evening and are **absolutely free**. Take the first step in your exciting new hospitality career today!

How Do I Apply?

1. Take an initial screening test to determine your reading and mathematics levels.
2. Bring **photocopies** of the following documents with you on the test date:
 - DC Driver's License or Non-Driver's ID Card
 - High School Diploma or General Education Diploma (GED)
 - Social Security Card
3. Meet with your advisor for an interview at a time arranged on the day of the initial screening. At this meeting the advisor will review your file and make the final determination as to whether you are accepted into the program.

When and where will the preliminary screening take place?

The testing sites, dates, and times are shown below:

Date	Time	Location
25 August 2009	5:00 pm	Hospitality Public Charter High School @ Roosevelt SHS (13th & Upshur Streets, NW)
27 August 2009	5:00 pm	
01 September 2009	5:00 pm	
03 September 2009	5:00 pm	
08 September 2009	5:00 pm	
10 September 2009	5:00 pm	
15 September 2009	5:00 pm	
17 September 2009	5:00 pm	

From 31 August through 17 September 2009, you may also take the preliminary screening at 1:00 pm or at 5:00 pm, Mondays through Thursdays, at:

Patricia Roberts Harris Educational Center
4600 Livingston Road, SE
Washington, DC 20032

Parking

Hospitality Public Charter High School @ Roosevelt has free parking behind the school as well as on-street parking on Iowa Avenue, on Georgia Avenue, and on Allison Street.

Patricia Roberts Harris has free parking on the school's lot as well as on-street parking.

Public Transportation Options

To reach Hospitality Public Charter High School @ Roosevelt: From Petworth Station, take the 70 bus north toward Silver Spring.

To reach Patricia Roberts Harris: From Anacostia Station, take the A6 or A8 bus to Third Street and Livingston Road, SE.

Contact Information

Phone: 202-274-6999

This program is a joint effort of:

Office of the Deputy Mayor for Education
Department of Employment Services
Hospitality Public Charter High School
Hotel Association of Washington DC
Washington Hospitality Foundation
Workforce Development Program

Division of Workforce Development and Lifelong Learning
Community College of the District of Columbia

