

## ***Payroll Deduction***

***Announcing the New Employee Deduction Option for Active Employees***

***It's as easy as 1, 2, 3...***

- 1. Complete the form below to sign up for your gift through payroll deduction.***
  - 2. Submit your form to the UDC Foundation office or fax to 202-274-6411. For questions, call 202-274-5312 or email [fbrant@udc.edu](mailto:fbrant@udc.edu).***
  - 3. Watch your Gift to UDC through the UDC Foundation make a tremendous impact!***
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### **PAYROLL DEDUCTION PAYMENT OPTION - UDC ACTIVE EMPLOYEES ONLY**

Name (print) \_\_\_\_\_ Employee ID# \_\_\_\_\_

I authorize payroll deduction by the University of the District of Columbia in the amount of

\$ \_\_\_\_\_ x \_\_\_\_\_ pay periods for a total of \$ \_\_\_\_\_

I designate my gift to the:  
(Check One)

- Bricks and Pavers Campaign  
 Annual Fund  
 Other \_\_\_\_\_

Please acknowledge my gift at the following address: \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: Payroll deductions will start the first pay period following your authorization and processing by Human Resources. Your contribution is tax deductible to the fullest extent of the law.

***Thank You for Your Support!***