

**Office of Recruitment & Admission**  
**Building 39 Room A 09 K**  
**(202) 274-6113 Phone**  
**(202) 274-6341 Fax**

**Request to have recruiters visit your school or event**

First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Name of Organization: \_\_\_\_\_  
Street address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
ZIP or Postal Code: \_\_\_\_\_  
Country: \_\_\_\_\_  
Work Phone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Email address: \_\_\_\_\_

Type of event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Event date: \_\_\_\_\_  
Event time: \_\_\_\_\_  
Event contact person: \_\_\_\_\_  
Contact's Phone number: \_\_\_\_\_  
Contact's Email: \_\_\_\_\_  
Contact's Fax: \_\_\_\_\_  
Date completed: \_\_\_\_\_  
Questions or Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mail to: Office of Recruitment & Admission  
4200 Connecticut Avenue, NW  
Bldg 39 Room A09 K  
Washington, DC 20008