

Regular Meeting of the Board of Trustees
Tuesday, January 27, 2015 – 5:00 p.m.
Minutes

Trustees Present:

Joseph Askew, *via teleconference*
Christopher Bell
Natasha Bennett
Elaine Crider, Chair
James Dyke
Reginald Felton
Gabriela Lemus
James Lyons, ex-officio
Errol Schwartz
Jerome Shelton
Anthony Tardd
Mary Thompson
Joshua Wyner

Staff Absent:

Alejandra Castillo
Kendrick Curry

Staff Present:

Donald Rickford, Chief Financial Officer
Dianne Phillips, Chief Executive Officer, UDC Community College
Lena Walton, Co-Chair, Self-Study Steering Committee
Rachel Petty, Acting Provost and Vice President for Academic Affairs
Dwight Sanchez, Assistant Provost for Enrollment Management
Michael C. Rogers, Vice President, Institutional Advancement
Scott Barash, General Counsel
Stacie Mills, Assistant General Counsel
Perita Baxter, Staff Assistant, Board of Trustees
Beverly Franklin, Executive Secretary, Board of Trustees

Call to Order and Roll Call

Chair Crider called the meeting to order at 5:09 p.m. The roll was called and a quorum was present. She announced an executive session was held at the November 18, 2014 meeting and all actions were proper.

Approval of the Minutes

The trustees reviewed and unanimously approved the minutes of the November 18, 2014 Board of Trustees meeting.

Dr. Crider requested the following changes to the agenda:

- Move the Presidential Search Committee Update to the Report of the Chair;
- Add two resolutions regarding executive appointments to the Action Items (extension of the appointment of Dr. Yates as Acting Dean of the School of Business and Public

Administration and the appointment of Jonathan Smith as Associate Dean of Experiential and Clinical Programs); and

- Move the Report of the Community College Committee after the Report of the President.

Trustee Askew asked to move the Operations Committee Report after the Community College Committee Report. The Board of Trustees approved the revisions to the agenda.

President Lyons introduced the Deputy Mayor for Education, Jennifer Niles, who briefly spoke during the meeting.

A motion was made and the roll was called to enter executive session. Dr. Crider read the following statement:

In accordance with Section 2-575 (b) (10) of the D. C. Code, the Board of Trustees hereby gives notice that it may conduct an executive session, for the purpose of discussing the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of government appointees, employees, or officials.

The Board entered executive session at 5:16 p.m.

Executive Session

At the conclusion of the executive session, the Board of Trustees reconvened the public session of the meeting at 6:29 p.m. Dr. Crider announced that all matters acted upon in executive session were proper.

Action Items

General Schwartz (Chair, Academic and Student Affairs) presented the resolution pertaining to the conferral of the honorary degree upon Dr. Beverly Malone.

Motion:

UDC Resolution No. 2015-01: Conferral of Honorary Degree upon Beverly Malone, Ph.D., RN, FANN, Chief Executive Officer, National League for Nursing

WHEREAS, pursuant to D.C. Code §38-1202.06(3), the Board of Trustees has authority to award degrees and to establish policy with respect to the award of degrees; and

WHEREAS, pursuant to 8 DCMR §315.2, the President, upon consultation with the Faculty Senate, has recommended that Beverly Malone be awarded an honorary degree based on her outstanding leadership, dedication, and accomplishments as a medical professional, teacher, administrator, and public servant, and for her advocacy for nurses and the communities they serve, both nationally and globally, achieved during a distinguished career that has spanned over 40 years and has included health policy, education, administration, and clinical practice, as exemplified by her leadership at the helm of the National League for Nursing (since 2007), as dean of the School of Nursing at North Carolina Agricultural and Technical State University, as president for two terms of the American Nurses Association (ANA), representing 180,000 nurses in the USA (starting in 1996), and as general secretary of the Royal College of Nursing (RCN), the United Kingdom's largest professional union of nurses (from June 2001 to January 2007); and also demonstrated by her role as Deputy Assistant Secretary for Health, U.S. Department of

Health and Human Services; and also illustrated by her membership and designation as a member of Fellows of the American Academy of Nursing (FAAN), which invites members on the basis of leadership and accomplishments; and

WHEREAS, pursuant to 8 DCMR §315.3, the Board of Trustees must approve the recommendation of Beverly Malone by an affirmative vote of three-fourths ($\frac{3}{4}$) of the members present at the meeting of the Board following the meeting at which the recommendation was made;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia hereby approves the recommendation of the awarding of the degree of Doctor of Science, with all the honors, privileges, and duties pertaining thereto.

The resolution was unanimously approved.

Trustee Felton (Chair, Audit, Budget and Finance Committee) presented a resolution concerning the 2016 operating budget.

Motion:

UDC Resolution No. 2015-02: University FY 2016 Operating Budget

WHEREAS, pursuant to D.C. Official Code 38-1202.06(4), the Board of Trustees is “required to prepare and submit to the Mayor...an annual budget for each fiscal year”; and

WHEREAS, The Audit, Budget and Finance Committee of the Board of Trustees has reviewed the proposed FY 2016 budget request prepared by the University Administration in consultation with the University’s Chief Financial Officer and the President, and recommends its approval for submission to the Mayor by the Board of Trustees; and

WHEREAS, the proposed budget is reflective of projected revenues, consistent with prudent fiscal and accounting practices, and is in line with the President’s and Board’s vision for the University;

NOW, THEREFORE, BE IT RESOLVED THAT the attached FY 2016 Budget Request is approved by the Board of Trustees for submission to the Mayor by the Board of Trustees.

The resolution was unanimously approved.

Chair Crider announced the Board of Trustees had folders containing the two resolutions considered at the Executive Committee, letter from UDCFA/NEA President Wilmer Johnson, testimony from Dr. Khatri, and a newsletter from the School of Business and Public Administration.

Chair Crider presented the resolution pertaining to the extension of the appointment of Dr. Sandra Yates as Acting Dean of the School of Business and Public Administration. She noted the committee made a revision to the resolution regarding the length of the appointment (changed from “for a period not to exceed June 30, 2015” to “until a suitable replacement has been identified”). It was noted that the Fiscal Impact Statement would need to be revised to reflect the change.

Motion:

UDC Resolution No. 2015-03: Extension of the Appointment of Dr. Sandra Yates as Acting Dean of the School of Business and Public Administration

WHEREAS, pursuant to 8 DCMR §212.1, all Dean of academic colleges positions shall be filled by executive appointment; and

WHEREAS, pursuant to 8B DCMR §210.4 and 212.3 a person serving in an “acting” status for an executive appointment shall be limited to one (1) year; and

WHEREAS, the Board may approve an extension or renewal of an acting appointment for no more than one (1) additional year due to extenuating circumstances as determined by the Board; and

WHEREAS, Dr. Yates has been recommended to continue to serve as the Acting Dean of the University’s School of Business and Public Administration, based on her knowledge, past accomplishments, and extensive experience; and

WHEREAS, Dr. Yates is currently serving as the Acting Dean of the School of Business and Public Administration and the Board has determined that the acting appointment should be extended based on extenuating circumstances;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the extension of the appointment of Dr. Sandra Yates as the Acting Dean of the School of Business and Public Administration until a suitable replacement has been identified, consistent with the terms and conditions in the appointment letter.

The resolution was unanimously approved.

Chair Crider presented the resolution regarding the appointment of Jonathan Smith as the Associate Dean of the Experiential and Clinical Programs.

Motion:

UDC Resolution No. 2015-04: Appointment of Jonathan Smith as Associate Dean of Experiential and Clinical Programs

WHEREAS, pursuant to 8 DCMR §210.1, an executive appointment may be made to appoint highly qualified and experienced executive talent to senior administrative positions, as well as to provide flexibility in making top administrative appointments; and

WHEREAS, pursuant to 8 DCMR §210.6, the Board shall determine compensation for administrators at Grade Level 1A and above, including initial compensation upon appointment, upon recommendation of the President through the Executive Committee or appropriate committee as determined by the Board Chair; and

WHEREAS, Jonathan Smith has been recommended by the President to serve as Associate Dean of Experiential and Clinical Programs, based on his knowledge, past accomplishments, and experience; and

WHEREAS, after review of his credentials it has been determined that he is well-qualified for such position and that the recommended salary adequately reflects the job duties and experience;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Jonathan Smith as the Associate Dean of Experiential and Clinical Programs effective February 1, 2015.

The resolution was unanimously approved.

Report of the Community College Committee

Trustee Dyke reported the January 21, 2015 Community College Committee meeting had been postponed. The rescheduled meeting likely will be held on February 19. He presented a report from Dr. Phillips regarding the UDCCC Strategic Imperatives which she briefly discussed. Also, Dr. Phillips reported the nursing re-accreditation would not be reaffirmed.

Report of the Chair

General Schwartz provided an update regarding the presidential search. He reported a Search Committee had been established. The Association of Governing Boards (AGB) had been

retained as the search firm. The announcement went out on January 5 and will close on February 16.

Report of the President

Dr. Lyons discussed the upcoming alumni trustee elections. He reported the university has agreed with the Tom Joyner Foundation for UDC to be the May HBCU. The Legacy magazine was presented to the Board of Trustees. Dr. Lyons briefly discussed the following upcoming events: School of Business and Public Administration's Volunteer Income Tax Assistance (VITA) program; David A. Clark School of Law – probation, parole and criminal record program (February 2); Founders' Day – Keynote Speaker Chancellor Kaya Henderson (February 19); Athletics Hall of Fame event (February 20); Commencement Keynote Speaker – Secretary of Homeland Security Johnson (May 9); and Accreditation Commission for Education in Nursing visit regarding the RN to BSN program.

Dr. Lena Walton presented a summary regarding the Middle States Commission accreditation. The visit will take place in the spring 2016.

Report of the Academic and Student Affairs Committee

General Schwartz reported the committee met on January 14. He mentioned the closure of the Cairo, Egypt campus, Title IV findings and the student center.

Dr. Petty discussed the Title IV audit (financial aid) and some actions to address various issues related to the repeat findings. A meeting is scheduled with the Department of Education regarding the Title IV issues.

Alumni Task Force. Trustee Shelton reported the UDCNAS is planning a candidates forum (alumni trustee elections) on February 10. Mr. Rogers discussed the elections process.

Communications Task Force. Trustee Bennett scheduled a meeting with student leaders on February 4 and a meeting at the community college on March 5.

Report of the Audit, Budget and Finance Committee

No additional report.

Report of the Operations Committee

On behalf of Trustee Askew, Trustee Bell announced the report will be presented at the next regularly scheduled Board of Trustees meeting. There will be a discussion regarding the status of 801 North Capitol Street at the next Operations Committee meeting. Dr. Crider noted there are plans to take a vote at that meeting.

Unfinished Business

No unfinished business.

New Business

No new business.

Adjournment

The meeting adjourned at 7:42 p.m.

Secretary's Signature

Date

DRAFT