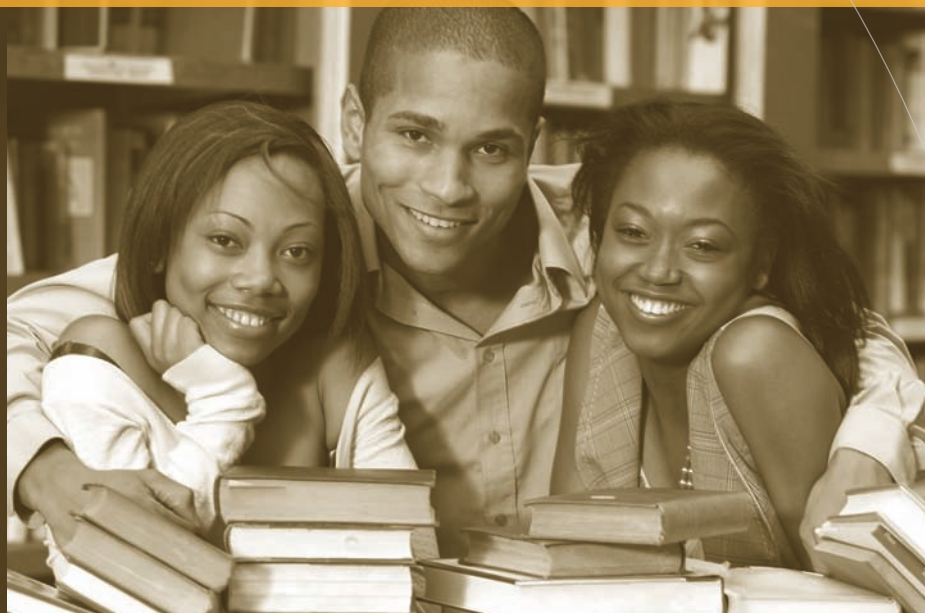


university

OF THE
DISTRICT OF COLUMBIA

UNDERGRADUATE VIEWBOOK & APPLICATION





about us

The University of the District of Columbia is the only public institution of higher education in the Nation's Capital. It was chartered in 1974 as an urban land-grant institution with an open admissions policy to provide quality, affordable post-secondary education to a diverse student population. For over 30 years, our comprehensive, accredited programs have produced competitive graduates at the certificate, associate's, baccalaureate and graduate degree levels. We pride ourselves on opening doors to personal growth, professional advancement and lifelong learning opportunities.

The University of the District of Columbia is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools.

EQUAL OPPORTUNITY POLICY The University of the District of Columbia provides equal opportunity to all persons regardless of race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical disability, political affiliation, source of income, or place of residence, in accordance with the provisions of the DC Human Rights Act of 1977 (DC Law 2-38).



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"The University has helped me to become a more well-rounded individual. The lessons that I've learned here can be applied in both my personal and my professional life."

DID YOU KNOW?

The University is the only urban land-grant institution in the United States. Land-grant institutions are colleges or universities which have been granted federally-controlled land. For over a century, these institutions have provided a principal means of access to higher education for African American men and women.



WELCOME TO THE university

Whether you're already enrolled in the University of the District of Columbia or considering our offerings, we'd like to welcome you to our thriving urban campus. Each year, thousands of students choose our University to further their education and enhance their professional skills with the guidance and support of a faculty dedicated to individual growth and empowerment.

Like the city itself, our campus boasts a flourishing international community. Our student body is comprised of individuals from more than 100 countries, including Kenya, Nigeria, El Salvador, Vietnam and Trinidad and Tobago, to name a few. Students from all over the country and around the world contribute to our remarkable diversity.

As an open admissions university and designated HBCU (Historically Black College or University), we provide broad opportunities for students at all levels of achievement. By offering associate's, undergraduate and graduate degree programs, as well as continuing education and workforce development opportunities, we provide a strong foundation for our students to become more productive and competitive in the post-graduate job market. With an array of choices in the arts, humanities, sciences, engineering and technology, the University is equipped to help students achieve the next level of success: entry into the workforce, advanced education, specialized employment opportunities or lifelong learning. The possibilities are limitless. At the University of the District of Columbia, every day is "a new day and a new opportunity."



WHAT MAKES us unique?

OUR CITY IS YOUR CAMPUS Our students have access to cultural, intellectual and political activities unequalled anywhere else in the United States. Our location in the Nation's Capital is close to the three branches of the federal government; the Library of Congress; the Smithsonian Institution and its museums and research centers; embassies; art galleries and more. Here students will find a wealth of opportunities for educational endeavors both inside the classroom and out. ● Washington, DC offers a rich socio-cultural environment reflecting the diverse ethnic makeup of the city. Exhibits, radio programs, entertainment events and community activities are oriented to the surrounding multicultural community, making it easy for students to get involved in the life and needs of the city. ● The Washington Metropolitan Area also features numerous parks, rivers and woodlands, putting activities like biking, hiking, horseback riding and boating within easy reach. On weekends, students can head for the beaches and mountains that are only a few short hours away.

FACILITY HIGHLIGHTS Our main campus, located in Northwest DC at Connecticut Avenue and Van Ness Street, encompasses nine acres of land and eleven buildings housing classrooms, laboratories, performance halls, fine arts studios and a fully equipped athletic facility. With over 75 academic offerings, as well as NCAA Division II sports, students will find areas of study and activities to meet a wide variety of interests. ● Throughout the campus, there are many opportunities for hands-on learning with state-of-the-art equipment in a wide variety of disciplines. Computer sciences, fine arts, physical and life sciences, health care and media are among the many fields we support. With over 200 classrooms and laboratories currently undergoing renovation, we are looking forward to providing an environment that is as aesthetically pleasing as it is academically fulfilling. ● Our newly renovated University library houses a collection of more than 500,000 books, approximately 19,000 audiovisual items, more than 600,000 volumes of microfilm and more than 1,400 periodical subscriptions. Students will find internet access for study, research and enrichment. ● Competitive and casual athletes alike will enjoy the Physical Activities



Center. The facility features a large, modern gymnasium, an Aquatics Center with diving well, a modern weight and fitness center, tennis courts, a dance studio and racquetball courts. Our competitive teams are looking forward to setting new records in NCAA Division II sports.

STUDENT LIFE In addition to our many academic offerings, the University now boasts a new Counseling Center. This is just one of the many ways we are working hard to meet the needs of our students. We have programs and services to support all the key areas of academic life, including Student Life and Services, Counseling and Career Development, Financial Aid, Athletics, Health Services, Student Leadership, Services to Students with Disabilities, Community Outreach and Involvement, Internship Programs and more. ● The University also features an active Undergraduate Student Government Association, whose representatives are elected by the entire undergraduate student body. Members are responsible for planning, budgeting and implementing all student activities except for intercollegiate athletics. The entire University student body also elects a voting member to the University's Board of Trustees each year. The Graduate Student Government Association (GSGA) is similarly organized.

SPECIAL PROGRAMS FOR GOVERNMENT AND MILITARY PERSONNEL

Through our Division of Continuing Education, the University provides opportunities for federal and District of Columbia government employees to enroll in classes at their work sites. Eligible employees can take undergraduate courses and participate in both credit courses and noncredit short courses, workshops and seminars. ● In addition, we offer a Service Members Opportunity College Program, which gives those in the armed forces the opportunity to pursue educational goals and to receive maximum credit for educational experiences obtained in the military.

DID YOU KNOW?

At the University, you're not just a number. Our student/teacher ratio is 13:1 and with just under 6,000 students, personalized attention is another benefit of attending our school.

Three sororities and four fraternities comprise Greek Life at the University. Students enjoy the unity, friendship, academic excellence and volunteer activities these organizations promote.

We are committed to helping students study abroad, and innovative programs like the Modern Academy at MAADI, an academic exchange program between Egypt and the University, facilitate such growth.

More than 100 countries are represented at the school, giving the campus a cosmopolitan environment that enhances opportunities for international understanding and exchange.





“Being away from home and on our own has been especially challenging, but the nurturing and dedicated faculty and staff at the University have equipped us with the tools needed to succeed in the world today.”



SHARE OUR VISION Our students recognize they must be prepared to live and work in a multiethnic, technologically-driven global society. We help our students meet this challenge by turning out well educated, skillful, autonomous, culturally enlightened and technologically oriented citizens. We consider our campus a gateway to the world, and the education our students receive to be the foundation for a lifetime of achievement—economically, socially, morally, culturally and politically. ● As we continue to fulfill our mission of educating citizens of the District of Columbia and global society, we strive to create not only a world-class workforce for Washington, DC; but also a community of world-class citizens who are capable of keeping pace with demand around the globe.



EMBRACE OUR GOALS In order to achieve our vision and meet the unique and varied needs of our students, we adhere to a strict set of principles:

Student Access: We ensure the legislative entitlement of the residents of the District of Columbia to comprehensive public post-secondary education.

Student Choice: We offer a broad variety of programs and provide reasonable choices for post-secondary education to the residents of the District of Columbia that will lead to meaningful employment opportunities.

Student Achievement: We set high standards for student achievement and provide quality instruction

and support services to enable students to meet those standards.

Land-Grant Function: We are innovative in carrying out the traditional land-grant functions of teaching, research and public service to address urban community problems and to improve the overall quality of urban living in the District of Columbia.

Institutional Quality: We ensure institutional excellence in management and leadership, academic programs, support services, instruction, research and public service.

Institutional Growth and Development: We are responsive to new and emerging job market demands in the Washington, DC Metropolitan Area.

Advancement of Knowledge: We advance knowledge at the local, national and international levels through various innovative strategies in teaching, research and public service as America's only public, urban land-grant institution.

DID YOU KNOW?

The University's Division of Community Outreach and Extension Services offers a variety of practical, nonacademic educational programs and training to citizens of the District of Columbia.

UDC graduates have been accepted into the post-graduate programs of the nation's most prestigious schools including Harvard, Rutgers, Stanford, Johns Hopkins, Columbia, Howard and Georgetown.

COLLEGE/SCHOOLS & PROGRAMS

directory

UNDERGRADUATE DEGREE PROGRAMS

COLLEGE OF ARTS AND SCIENCES

ASSOCIATE DEGREES

Education
Corrections Administration
Graphic Communication Technology
Graphic Design
Law Enforcement
Medical Radiography
Mortuary Science
Music
Nursing
Respiratory Therapy
Water Quality and Marine Science

BACCALAUREATE DEGREES

Administration of Justice
Art (B.A., BFA)
Biology (B.S.)
Chemistry (B.S.)
Early Childhood Education
Elementary Education
English
Environmental Science
French
Graphic Communications
Health Education
History
Mass Media
Mathematics
Music
Nursing
Nutrition and Food Science
Physics
Political Science
Psychology
Respiratory Therapy (B.S.)
Social Work
Sociology/Anthropology
Spanish
Special Education
Speech and Language Pathology
Theater Arts
Urban Studies

SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION

ASSOCIATE DEGREES

Administrative Office Management
Business Technology
Computer Accounting Technology
Hospitality Management and Tourism
Legal Assistant

BACCALAUREATE DEGREES

Accounting
Business Management
Computer Information and Systems Science
Economics
Finance
Marketing
Office Administration
Procurement and Public Contracting

SCHOOL OF ENGINEERING AND APPLIED SCIENCES

ASSOCIATE DEGREES

Architectural Engineering Technology
Aviation Management Technology
Computer Science Technology
Electronics Engineering Technology
Fire Science

BACCALAUREATE DEGREES

Airway Science
Architecture
Civil Engineering
Computer Science (B.S.)
Electrical Engineering
Fire Science Administration
Information Technology
Mechanical Engineering



DID YOU KNOW?

The University is the District's only public institution of higher education offering certificate, two-year, four-year, master's degree and law degree programs.

COLLEGE/SCHOOLS DIRECTORY

COLLEGE OF ARTS AND SCIENCES

Dr. Rachel Petty, Dean (202) 274-5194, Building 41, Suite 405-01

DIVISION OF ARTS AND EDUCATION

Department of Education

Dr. Lena Walton, Chair, (202) 274-7404, Building 38, Room 109
Education (A.A.), Early Childhood Education (B.A.), Elementary Education (B.A.), Health Education (B.S.), Special Education (B.A.)

Department of English

Dr. Chester Wright, Chair, (202) 274-5676, Building 41, Room 413-04
English (B.A.)

Department of Languages and Communication Disorders

Dr. Marc Christophe, Chair, (202) 274-7405, Building 41, Room 413-05
French (B.A.), Spanish (B.A.), Speech and Language Pathology (B.S.)

Department of Mass Media, Visual and Performing Arts

Dr. Meredith Rode, Chair, (202) 274-5548, Building 46, Room A03-B.
Music (A.A., B.M.), Art (B.A., B.F.A.), Theatre Arts (B.A.), Mass Media (B.A.),
Graphic Communications (B.S.), Graphic Design (A.A.), Graphic Communica-
tions Technology (A.A.S.)

DIVISION OF SCIENCE AND MATHEMATICS

Department of Biological and Environmental Sciences

Dr. Freddie Dixon, Chair, (202) 274-7401, Building 44, Room 200-03
Water Quality and Marine Science (A.A.S.), Biology (B.S.), Environmental Sci-
ence (B.S.), Nutrition and Food Science (B.S.)

Department of Chemistry and Physics

Dr. Isadora Posey, Chair, (202) 274-7410, Building 44, Room 200-18
Chemistry (B.S.), Physics (B.S.)

Department of Mathematics

Dr. Vernise Steadman, Chair, (202) 274-5153, Building 32, Room B06-F
Mathematics (B.S.)

Department of Nursing and Allied Health

Professor Donna Minor, (Interim) Chair, (202) 274-5940, Building 44,
Room 102
Nursing (A.A.S., B.S.), Medical Radiography (A.A.S.), Mortuary Science
(A.A.S.), Respiratory Therapy (A.A.S., B.S.)

DIVISION OF URBAN AFFAIRS, SOCIAL
AND BEHAVIORAL SCIENCES

Department of Psychology and Counseling
(202) 274-6447, Building 44, Room 200-35
Psychology (B.S.)

Department of Urban Affairs, Social Sciences
and Social Work

Dr. Shiela Harmon-Martin, Chair, (202) 274-7403, Building 41, Room 413-09
History (B.A.), Political Science (B.A.), Sociology and Anthropology (B.A.),
Administration of Justice (B.A.), Social Work (B.S.W.), Urban Studies (B.A.),
Certificate in Nonprofit Leadership

SCHOOL OF BUSINESS
AND PUBLIC ADMINISTRATION

Dr. Charlie E. Mahone, Jr., Dean, (202) 274-7000, Intelsat, Room 7M-104

Department of Management, Hospitality and
Graduate Studies

Dr. Hany Makhoul, Chair, (202) 274-7001, Intelsat, Room 7M-118
Administrative Office Management (A.A.S.), Business Technology (A.A.S.),
Hospitality Management and Tourism (A.A.S.), Business Management
(B.B.A.), Office Administration (B.S.)

Department of Marketing, Legal Studies and
Information Systems

Dr. Leslie Vermillion, Chair, (202) 274-6510, Intelsat, Room 7L-26
Legal Assistant (A.A.S.), Marketing (B.B.A.), Computer Science Information
Systems (B.A.), Procurement and Public Contracting (B.B.A.)

SCHOOL OF ENGINEERING
AND APPLIED SCIENCES

Dr. Ben O. Latigo, Dean (202) 274-5220 Building 42, Room 212

Department of Computer Science and Information
Technology

Dr. Byunggu Yu, (Interim) Chair, (202) 274-6289, Building 42, Room 112
Computer Science (B.S.), Computer Technology (AAS), Information
Technology (B.S.)

Department of Engineering, Architecture and Aerospace
Technology

Dr. Abiose Adebayo, Chair, (202) 274-5126, Building 42, Room 213-G
Architecture (B.S.), Architectural Engineering Technology (A.A.S.), Airway
Science (B.S.), Civil Engineering (B.S.), Mechanical Engineering (B.S.),
Fire Science Administration (B.S.), Aviation Maintenance Technology (A.A.S.),
Aviation Maintenance Management (B.S.), Fire Science (A.A.S.)

Department of Electrical Engineering

Dr. Samuel Lakeou, Chair, (202) 274-7409, Building 42, Room 112-E
Electrical Engineering (B.S.), Electronics Engineering (B.S.), Electronics
Engineering Technology (A.A.S.)

ADMISSIONS information

The University exercises an open admissions policy. Proof of high school graduation or satisfactory completion of the General Educational Development (GED) test is required. For students other than entering Freshmen, admission is dependent upon academic standing at the previous institution attended and high school records.

APPLICATION PROCEDURES

The Application for Admission and application fee are valid only for the semester or summer session for which you apply or the semester or summer session immediately following.

DOMESTIC APPLICANTS should apply and submit all supporting credentials by the following application deadlines:

JUNE 15 Application deadline for Fall Semester
NOVEMBER 15 Application deadline for Spring Semester
APRIL 15 Application deadline for Summer Session

INTERNATIONAL APPLICANTS should apply by the following application deadlines (VISA Types F-1 or J-1):

MAY 15 Application deadline for Fall Semester
SEPTEMBER 15 Application deadline for Spring Semester
MARCH 15 Application deadline for Summer Session

STUDENT CLASSIFICATION AND STATUS

ENTERING FRESHMAN A student who has never attended the University of the District of Columbia or any other post-secondary institution of higher education (first-time college student).

TRANSFER STUDENT A student who has attended another post-secondary institution of higher education and who may be eligible for admission with advanced standing. Transfer students who have been dismissed or suspended from a previous institution are subject to the University's academic suspension and dismissal policies.

READMITTED (RETURNING) STUDENT A matriculating student who was pursuing a degree at the University of the District of Columbia who has not been registered at the University for two consecutive semesters or more (excluding summer sessions).

CERTIFICATE STUDENT A non-degree student who is seeking certification in a specialized area of study.

NON-DEGREE STUDENT (SPECIAL STUDENT) A person presently enrolled and pursuing a degree at another accredited undergraduate post-secondary institution who wishes to attend the University for one term only or a person who has an earned degree and who wishes to take undergraduate courses not leading to a degree.

INTERNATIONAL STUDENT A student with a non-immigrant VISA. International applicants must pursue a degree and are not eligible for Special Student status.

COMPLETING THE APPLICATION

Read and complete all appropriate sections (type or print in ink) of the application and return it along with the appropriate application fee to the University of the District of Columbia, Office of Recruit-

ment and Admissions, 4200 Connecticut Avenue, NW, Building 39, Suite A-12, Washington, DC 20008. A list of current fees is enclosed in this publication and can also be downloaded from www.udc.edu. We do not process incomplete applications.

Scholastic Aptitude Test (SAT): While the SAT is not required for admission to the University, it is strongly recommended that all undergraduate applicants for admission take the test. SAT scores should be forwarded to the Office of Recruitment and Admissions. The SAT school code for the University is 5929.

Address change: If your address changes prior to admission, you must notify the Office of Recruitment and Admissions immediately. Failure to do so may result in returned mail, which will require the applicant to provide residency verification information.

Financial aid: All applicants for financial aid should apply early. Please contact the Financial Aid Office at (202) 274-5060.

ENTERING FRESHMAN STUDENTS Request that your high school or GED Test Center mail an Official Transcript that shows your test scores, cumulative grade point average and grades through your last semester of enrollment and date of graduation.

TRANSFER STUDENTS Transfer applicants are admitted each semester. Submit Official Transcripts from all post-secondary institutions attended. Transcripts must include grades through your last semester of enrollment. Failure to submit all transcripts at the time of admission will result in the denial of transfer credit.

READMITTED (RETURNING) STUDENTS Submit completed application and, if applicable, Official Transcripts from any other post-secondary institution(s) attended at least 60 days prior to the date of registration. (A readmission application fee is required.)

CERTIFICATE STUDENTS Submit the application with the appropriate application fee, an Official High School Transcript (reflecting the date of graduation and the school seal) or GED Certificate (sent from the testing organization), one Official Transcript from each post-secondary institution attended, and a 100-word essay indicating the reason you chose your particular certificate program.

NON-DEGREE STUDENTS (SPECIAL STUDENTS) Submit the application with the appropriate application fee by the deadline for the term for which you are seeking admission. A letter of academic good standing must be issued by the registrar of the institution where you are currently enrolled. If you wish to take undergraduate courses only and have earned a degree, you should apply as a non-degree student. Along with your application and the appropriate application fee, a copy of either the Official Transcript with the date of graduation or a copy of the degree should be submitted.

INTERNATIONAL STUDENTS The University welcomes international students. Academic achievement is an important factor in consideration for admission. International students who have completed high school only must submit, in English, a document-by-document evaluation of their original transcript and diploma (School Leaving Certificate) conducted by World Education Services (WES). Transfer students must also have their academic documents evaluated by WES. Official evaluations must be mailed directly to the University of the District of Columbia. The following is contact information for WES.

World Education Services (WES)
P.O. Box 57206
Washington, DC 20037-7206
(202) 331-2925
dc@wes.org
www.wes.org

International students who do not hold a school-leaving certificate at a level equivalent to high school graduation in the United States may take the General Education Development (GED) test, or graduate from an accredited high school in the United States. International students whose native language is not English must take the Test of English as a Foreign Language (TOEFL) and achieve a minimum score of 550 on the written test, 213 on the computerized test or 79 on the Internet test (www.toefl.org). Evidence of completion of two college level English courses at an accredited American college or university may be submitted to satisfy this requirement. Students with TOEFL scores below 550 will be recommended for classes in English as a Second Language (ESL).

The University is approved by the U.S. Department of Homeland Security (DHS) to enroll international students with F-1 Student Immigration Status. Applicants who require F-1 Student Certification (Form 1-20) must file an affidavit of financial support with the Office of Admissions. The affidavit must show the applicant has adequate financial sponsorship to pay all educational and living expenses associated with the proposed course of study.

OTHER IMPORTANT INFORMATION

ACCUPLACER TEST

All new, transfer and re-admitted students who have not successfully completed one college level English course and one college level mathematics course, and students who are non-native speakers of English are required to take a basic skills assessment test prior to registration. If you have not been scheduled for testing by the first day of registration, please go to the Testing Office in the Division of Student Affairs, Bldg. 38, Room A-14.

HEALTH INFORMATION

District of Columbia Law 3-20 requires any student under the age of 26, who is enrolled in a primary, secondary, or post-secondary school of higher education (college or university), to submit proof of immunization as follows:

Two (2) doses of Measles, Mumps and Rubella vaccines (commonly known as MMR) given at least 30 days apart, or copies of blood tests showing immunity to Measles, Mumps and Rubella.

One (1) booster for Tetanus/Diphtheria (Td) within the last 10 years.

Three (3) doses of Hepatitis B vaccine. The second dose should be given one month from the first dose, and the third dose should be five months from the second. A positive blood test for Hepatitis B is also acceptable.

Two (2) Varicella (Chickenpox) vaccines if the first dose was given after age 12 or a positive blood test for Varicella.

A recent PPD skin test for Tuberculosis is encouraged.

Students under the age of 18 must also show proof of Polio immunization.

Note: For further information, contact the University Health Services Office at (202) 274-5030. Clearance for registration is contingent upon fulfilling this requirement.

HEALTH INSURANCE Health insurance is required of all students. Students who are unable to show proof of current health insurance coverage from other sources must purchase a policy through the University. For further information, call the Office of Student Life and Services at (202) 274-5900.

TUITION ASSISTANCE OPTIONS

Students who are interested in receiving financial aid assistance should contact:

Office of Financial Aid (202) 274-5060

Office of Student Accounts (202) 274-5168

SERVICES TO STUDENTS WITH DISABILITIES (SSD)

The University provides reasonable accommodations to qualified students with documented disabilities as well as maintains and protects the confidentiality of students' records as required by law. SSD counselors are available on campus to work with students in determining and arranging appropriate accommodations and support services, including advocacy, readers, interpreters, scribes, test proctors and learning disabilities advising. If you have a disability and require special services, contact the Office for Services for Students with Disabilities, Building 38, Room A-11, (202) 274-6152 or (202) 274-5579 (TTY).

EXPLANATION OF RESIDENCY

If you are a legal resident of the District of Columbia, you are entitled to pay the resident tuition rate. A legal resident must have resided in the District of Columbia continuously for at least one (1) year immediately preceding the first day of classes for the semester or term for which resident classification is claimed. You will qualify as a resident student if any of the following apply:

You are living with, and have lived with for at least the preceding year, a spouse, parent or legal guardian who is a bona fide resident of the District of Columbia.

You are a legal adult (at least 18 years of age) who is and has been a bona fide resident of the District of Columbia for at least one year. You (or your spouse, parent or legal guardian) are an active duty member of the U.S. Armed Forces, Selective Reserve or National Guard.

You have been continuously domiciled in the District of Columbia for the past 12 months, and intend to make the District of Columbia your permanent home, not only while in attendance at the University, but indefinitely thereafter, and have no intent to be domiciled elsewhere.

PROOF OF RESIDENCY DOCUMENTATION

In order to prove DC residency you must submit a certified copy of your D-40 Tax Form which you have secured from the DC Office of Finance, 941 North Capitol Street, NE, 1st floor, (202) 727-4829. Falsification of residency may result in the University withholding a degree, in which case, the student will be required to make financial restitution to the University for the difference between resident and non-resident tuition.

DID YOU KNOW?

The University offers day, evening and some online classes to accommodate a variety of lifestyles and educational needs from recent high school graduates to active a senior citizens.

Primary Proof of Residency

If you present proof of either form of residency as described below, you will be presumed to be a qualifying resident of the District of Columbia or Metropolitan Area. The Metropolitan Area, or Metro Area, includes the following counties: Montgomery County, Prince George's County, Arlington County, Alexandria County, and Fairfax County.

For at least one year prior to your application for preferential tuition, you:

- Were domiciled in the District of Columbia or Metro Area and either paid D.C./Metro Area income taxes or received public assistance from a D.C./Metro Area government agency, or were claimed as a dependent on a tax return filed by a parent or spouse meeting these qualifications.

o *District Residents:*

District of Columbia Form D-40 or D-40EZ (income tax return)

Documentation from a District government agency showing (1) that you receive public benefits from that agency, (2) dated within the past year, and (3) showing your address within the District. This may include statements of benefits, assistance checks, receipts, or any other documentation accepted by the Office of Recruitment and Admissions.

o *Virginia Residents:*

Virginia Form 760 (resident individual income tax return) or other resident individual tax return. This form must bear an address within one of the metropolitan area counties.

Documentation from a Virginia state or local government agency showing (1) that you receive public benefits from that agency, (2) dated within the past year, and (3) showing your address within one of the metropolitan area counties. This may include statements of benefits, assistance checks, receipts, or any other documentation accepted by the Office of Recruitment and Admissions. The documentation must bear an address within one of the metropolitan area counties.

o *Maryland Residents:*

Maryland Form 502 (resident individual income tax return) or other resident individual tax return. This form must bear an address within one of the metropolitan area counties.

Documentation from a Maryland state or local government agency showing (1) that you receive public benefits from that agency, (2) dated within the past year, and (3) showing your address within one of the metropolitan area counties. This may include statements of benefits, assistance checks, receipts, or any other documentation accepted by the Office of Recruitment and Admissions. The documentation must bear an address within one of the metropolitan area counties.

- Graduated from a D.C. or Metro Area public high school and were classified as a resident.
- o Contact your public high school or school district to obtain a certification form indicating that (1) you were classified as a resident of the District or a Metro Area county, or (2) you were classified as a resident of Virginia or Maryland and showing your address within one of the Metro Area counties.

OR,

- If you (or your spouse, parent, or legal guardian) are an active-duty member of the U.S. Armed Forces, Selective Reserve, or National Guard, you qualify for preferential tuition regardless of residency. You may qualify by presenting proof of your (or your spouse's, parents', or legal guardians') active-duty status.

Secondary Proof of Residency

You can also establish your residency in the District or Metro Area by presenting copies of at least two of the following, indicating that you live within the District or Metro Area:

- (a) Lease or mortgage agreements;
- (b) Driver's license;
- (c) Motor vehicle registration;
- (d) Voter registration;
- (e) Federal income tax returns.

International Students

If you are an international student, you may only qualify for preferential tuition if you intend to stay in the United States permanently. All non-resident visa holders, including but not limited to holders of student (F), diplomatic (A), foreign organization (G), and skilled worker (H-1B) visas, are ineligible for preferential tuition.

- Non-citizens may be eligible for preferential tuition rates if they have immigrant status (i.e., permanent resident), or
- Have filed a petition for adjustment to immigrant status at least ninety (90) days prior to registration, and:
 - o Are married to a citizen or immigrant of the United States and are the beneficiary of the spouse's petition for immigrant status;
 - o Have a child who is a United States citizen born prior to January 1, 1977, and have filed an application for adjustment to immigrant status prior to January 1, 1977;
 - o Have a child who is a United States citizen at least twenty-one (21) years of age;
 - o Have an approved petition for immigrant status from the United States Citizenship and Immigration Services (USCIS);
 - o Have evidence that an adjustment to immigrant status has been applied for as a result of his employment in an area determined to be in short supply in the U.S.; or
 - o Are the dependent child of a bona fide domiciliary of the District of Columbia.

THE UNIVERSITY at a glance

HISTORY AND MISSION The University of the District of Columbia is an urban land-grant institution of higher education with an open admissions policy. It is a comprehensive public institution offering a quality affordable post-secondary education to District of Columbia residents at the certificate, baccalaureate and graduate levels. These programs will prepare students for immediate entry into the workforce, for the next level of education, for specialized employment opportunities and for lifelong learning.

CAMPUS AND FACILITIES Our main campus in Northwest Washington is easily accessible by public transportation and close to DC's many unique cultural offerings. We are currently renovating over 200 classrooms and laboratories with state-of-the-art equipment, as well as updating many of the common areas. Off-campus locations include the Aerospace Technology Facility at Reagan Washington National Airport and our Agricultural Experiment Station in Beltsville, MD.

UNDERGRADUATE DEGREE PROGRAMS Students can choose between 44 baccalaureate and 21 associate's degree programs in three schools: the College of Arts and Sciences; the School of Engineering and Applied Sciences; and the School of Business and Public Administration



FACULTY With a student/teacher ratio of 13:1, our students enjoy the benefits of individualized attention. All of our faculty members serve as advisors and academic counselors, and most teach courses at both the undergraduate and graduate levels.

ATHLETICS As an NCAA Division II University, we offer students a wide variety of competitive sports including men's and women's basketball, men's and women's cross-country, men's soccer, women's volleyball, women's indoor and outdoor track and field, and men's and women's tennis. Many of our athletes have been nationally ranked for their outstanding achievements.

COSTS A tuition schedule and list of current fees is enclosed in this publication and can also be downloaded from www.udc.edu

FINANCIAL AID Student aid provides for grants, part-time employment and loans. The amount of assistance awarded is governed by the availability of funds, individual academic progress and financial need. Students can complete the Free Application for Federal Student Aid (FAFSA) to determine eligibility for all federal and institutional aid programs administered by the University's Office of Financial Aid.

ANNUAL SECURITY REPORT This report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off campus buildings or property owned or controlled by the University of the District of Columbia; and on public property within, or immediately adjacent to and accessible from, the campus. This report also includes institutional policies concerning campus safety and security such as: statements about campus law enforcement policies; campus security education and prevention programs; alcohol and drug policies; sexual assault education and prevention programs; and procedures for handling and reporting crime. You can request our annual report with crime statistics for the previous three years, as well as institutional policies concerning campus safety and security online at www.udc.edu, or visit Campus Police Communications (Building 39, Room A-13A); Vice President for Public Safety and Emergency Management (Building 39, Room 301-K); and Human Resources (Building 38, Room 301-5).

“The friends that we’ve made and the relationships that we’ve formed have been an invaluable part of our college experience.”



CREDITS

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UNIVERSITY OF
THE DISTRICT
OF COLUMBIA





University of the District of Columbia

Application for Undergraduate Admissions

This application is valid only for the term that you select below. Documents submitted for admissions and proof of residency become the property of the University of the District of Columbia and will not be returned. Type or print this application in ink and include the nonrefundable application fee (do not mail cash).

ENROLLMENT DATA

Term and Year of Intended Admission: Fall

Admission Category: ☐ Entering Freshman
(Complete Section A Only)

☐ Spring

☐ Transfer
(Complete Sections A & B)

☐ Summer

☐ Non-Degree (Special)
(Complete Sections A & C)

☐ Year

☐ Readmission
(Complete Sections A & B)

SECTION A: PERSONAL DATA

NAME (Give full legal name)

Last Name First Name Middle Initial

Former Name(s) used on transcripts

1) _____ 2) _____ 3) _____

Social Security Number

____-____-____
(Used only for student identification in school records.)

Date of Birth

____/____/____
(mm/dd/yyyy)

Marital Status (optional)

☐ Married ☐ Single

Gender

☐ Male ☐ Female

ETHNIC IDENTITY (Check all that apply):

☐ African American

☐ Hispanic or Latino

☐ Native American or Alaskan Native

☐ Asian

☐ Pacific Islander

☐ White

☐ Black

☐ Other, please specify _____

PERMANENT ADDRESS (Persons applying for a student VISA, please indicate your overseas address.)

Address City State Zip

Phone (Day/Evening) Email

DC RESIDENT

☐ Yes ☐ No

(See residency requirements in Viewbook.)

MAILING ADDRESS (If different from permanent address)

Address City State Zip

ARE YOU A U.S. CITIZEN?

☐ Yes

☐ No

(Applicants who are not U.S. Citizens must show proof of status e.g., Permanent resident card or passport, when they apply.)

If No, Country of Citizenship _____ Country of Birth _____ VISA Type _____

F-1 VISA holders must submit a complete application package by the appropriate deadline with the exception of the World Education Services (WES) evaluation, and TOEFL results which will come directly from WES and TOEFL Testing Center.

IN CASE OF AN EMERGENCY, CONTACT:

Last Name First Name Phone Relationship

INTERNATIONAL STUDENTS (International applicants should provide information for a U.S. contact person.)

Last Name First Name Middle Initial Relationship

Address City State/Country Zip

EDUCATION (High School from which you graduated or will graduate, or state where GED was obtained.)

Name _____ Date or expected date of graduation or GED _____

Address _____ City/State/Zip _____

GED Graduates are required to have their Official Transcript sent directly to the Admissions Office by the testing agency. High School Students must request their high school to send an Official Transcript (once final grades and the date of graduation have been posted) to the Admissions Office. (Applicant's transcript or GED results should be sent to the University of the District of Columbia, Office of Recruitment and Admissions, 4200 Connecticut Avenue, NW, Building 39, Room A-12, Washington, DC 20008.)

Have you ever attended the University of the District of Columbia or its predecessor schools (DCTC, FCC or WTI)? Yes No Date ☐ ☐ _____

Please indicate your Intended Major _____ (See Academic Degree Programs in Viewbook.)

Note: You must declare an intended major if you are: 1) applying for Financial Aid or Veteran's Benefits, or 2) an F-1 VISA holder.

Enrollment Objective (Check one only): ☐ Associate Degree ☐ Baccalaureate Degree ☐ Certificate ☐ Not Seeking a Degree

SECTION B: READMISSION AND TRANSFER STUDENTS ONLY

List the full name of all colleges and universities attended. (No abbreviations, please). Include College Level Examination Program (CLEP) and College Entrance Examination Board (CEEB) scores. Official Transcripts from all previous college work (except the University of the District of Columbia) must be submitted. Students under current suspension and those who cannot furnish official transcripts because of indebtedness are not eligible to enroll at the University of the District of Columbia. Transfer students must have Official Transcripts from each college or university previously attended sent to the Admissions Office. An Official Transcript is defined as one mailed directly from one institution to another. It must bear the institution's seal, signature of the Registrar and the date of issuance. For high school and college coursework completed outside the U.S., transcripts must be evaluated by World Education Services (WES).

All transcripts must be official and forwarded directly from the Registrar of prior colleges and/or universities to the University of the District of Columbia, Office of Recruitment and Admissions, 4200 Connecticut Avenue, NW, Building 39, Room A-12, Washington, DC 20008. Only grades of "C" or better from accredited institutions may be eligible for transfer.

List name and location (city and state) of all colleges attended. <u>Including</u> the University of the District of Columbia, list most recent first. Attach separate sheet, if necessary. (No abbreviations, please).	Dates attended (mm/yy) to (mm/yy)	Degrees, Certificates received (if any)	Currently on suspension	
			YES	NO

SECTION C: NONDEGREE (SPECIAL STUDENT) Limited to one semester's enrollment only.

Nondegree (Special Student) must have a letter of good standing (if currently enrolled) or an Official Transcript sent from the Registrar's Office of the institution attended.

Are you currently enrolled in an undergraduate college or university? ☐ Yes ☐ No

Indicate your last term of enrollment: _____ (Semester/Year)

List name and location (city and state) of all colleges attended. <u>Including</u> the University of the District of Columbia, list most recent first. Attach separate sheet, if necessary. (No abbreviations, please).	Dates attended (mm/yy) to (mm/yy)	Degrees, Certificates received (if any)

How did you first learn about the University of the District of Columbia? _____

Proof of Immunization

DC-Immunization Law 3-20 requires all students under the age of 26 to submit proof of immunization. For complete information concerning this requirement, please contact the University Health Services Office at (202) 274-5030.

CERTIFICATION: As indicated by my signature, I certify that all information given is complete and accurate, and I agree to abide by all the rules and regulations of the University. I realize that falsification of any information on this form or intentional omission of information may lead to refusal of admission or dismissal from the University.

Signature of Applicant _____ Date _____

***Application Fees:** \$35 for New, Transfer and Special Students; \$50 for International Students; \$35 for Re-admit (Returning) Students
If not received by the application deadline date, a late fee will be assessed.

The University of the District of Columbia provides equal opportunity to all persons regardless of race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical disability, political affiliation, source of income or place of residence, in accordance with the provisions of the DC Human Rights Act of 1977 (DC Law 2-38).